

# Boyd County Public Library

## 2010 Kentucky Annual Report of Public Libraries

### General Information (A1 - A16)

A1	County	Boyd
A2	Estimated Population	48,527
A3	Library Name	Boyd County Public Library
Street Address		
A4	Street Address	1740 Central Avenue
A5	City	Ashland
A6	Zip Code	41101
A7	Zip4	7653
Mailing Address		
A8	Mailing Address	1740 Central Avenue
A9	City	Ashland
A10	Zip Code	41101
A11	Zip4	7653
A12	Phone	(606) 329-0090
A13	Web Address	thebookplace.org
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	13.9
A15	Personal	18.36
A16	Motor Vehicle/Water Craft	4.60

### Operating Revenue (B1 - B23)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

#### Local Government Revenue

B1	Library Tax	\$2,871,476
B2	Other	\$271,183
B3	<b>Local Government Revenue Total (B1 + B2):</b>	<b>\$3,142,659</b>

#### State Government Revenue

B4	State Aid Grant	\$26,512
B5	Headquarters Grant	\$0
B6	Construction Debt-Assistance Grant	\$0
B7	Institutions Grant	\$0
B8	Kentucky Talking Book Library Grant	\$0
B9	Other State Government Revenue	\$191,640
B10	<b>State Government Revenue Total (sum B4 through B9)</b>	<b>\$218,152</b>

#### Federal Government Revenue

B11	Library Technology Automation Grant	\$0
B12	Library Technology Innovation Grant	\$0
B13	Library Assistive Technology Grant	\$0
B14	Library Technology Equipment Grant	\$0
B15	Kentucky Talking Book Library Grant	\$0
B16	Prime Time Family Reading Time	\$0
B17	Live Homework Help Grant	\$0
B18	Continuing Education Grant	\$0
B19	Library Programming Grant	\$0
B20	Other Federal Government Revenue	\$0
B21	<b>Federal Government Revenue Total (sum B11 through B20)</b>	\$0
B22	Other Operating Revenue	\$102,893
B23	<b>Total Operating Revenue (B3+B10+B21+B22):</b>	\$3,463,704

### **Operating Expenditures (C1 - C38)**

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

#### Collection Expenditures

C1	Print Materials	\$335,092
C2	Electronic Materials Expenditures	\$40,838
C3	Audiovisual Materials	\$204,200
C4	Databases	\$83,359
C5	Other Library Materials	\$0
C6	<b>Collection Expenditures Total (C1 through C5)</b>	\$663,489

#### Salary Expenditures

C7	Library Director	\$60,646
C8	Other Certified Library Personnel	\$493,980
C9	Other Non-Certified Library Personnel	\$353,631
C10	<b>Salary Expenditures Total (C7 + C8 + C9)</b>	\$908,257

#### Fringe Benefits

C11	Required Fringe Benefits	\$79,675
C12	Retirement (Employer's Share)	\$124,810
C13	Medical Insurance (Employer's Share)	\$153,189
C14	Other	\$0
C15	<b>Fringe Benefits Total (C11 + C12 + C13 + C14):</b>	\$357,674
C16	<b>Total Staff Expenditures (C10 + C15)</b>	\$1,265,931

#### Other Operations

C17	Building Repair	\$7,947
C18	Building Maintenance	\$27,112
C19	Telephone Voice Line(s) Only	\$33,043
C20	Office Supplies, Program Supplies, Postage	\$279,917
C21	Insurance	\$17,175
C22	Public Relations	\$71,529
C23	Utilities	\$91,782
C24	Professional Fees	\$0

C25	Audit Fee	\$5,200
C26	Fiscal Year that Audit Covers	FY 2008-2009
C27	Repair and Replacement of Furnishings	\$0
C28	Other	\$0
C29	Specify	
C30	Other	\$0
C31	Specify	N/A
C32	<b>Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)</b>	\$533,705
C33	Bookmobile/Extended Services	\$1,493
C34	Continuing Education	\$41,432
C35	Operating Expenditures for Electronic Access	\$0
C36	<b>Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):</b>	\$2,506,050

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	\$271,342
-----	-----------------------------	-----------

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C38a	Local - Capital Revenue	\$0
C38b	State - Capital Revenue	\$0
C38c	Federal - Capital Revenue	\$0
C38d	Other - Capital Revenue	\$0
C38	<b>Total Capital Revenue (C38a through C38d)</b>	\$0

### Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

### INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Summit Branch Library
E2	Street Address	1016 Summit Road

E3	City	Ashland
E4	Zip Code	41102
E5	Zip4	8291
E6	Phone	(606) 928-3366
E7	Fax	(606) 928-5045
E8	Square Footage	4,365
E9	Meeting Room Square Footage	130
E10	Number of Groups Using Meeting Room	197
E11	Number of Meetings Held	312
E12	Library Visits	45,070
E13	Number of Registered Borrowers	4,867
E14	Users of Public Internet Computers per Year	7,659
E15	Reference Transactions	5,799
E16a	Sunday Opening Time	closed
E16b	Sunday Closing Time	closed
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	8:00 p.m.
E16f	Hours	11.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	8:00 p.m.
E16i	Hours	11.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	8:00 p.m.
E16l	Hours	11.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	8:00 p.m.
E16o	Hours	11.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	5:00 p.m.
E16r	Hours	8.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
(E17.1)	Metro Status Code (hidden)	
(E17.2)	Outlet Type Code (hidden)	
E1	Branch Library Name	Catlettsburg Branch Library
E2	Street Address	2704 Louisa Street
E3	City	Catlettsburg
E4	Zip Code	41129
E5	Zip4	1114
E6	Phone	(606) 739-8332
E7	Fax	(606) 739-5907
E8	Square Footage	2,500
E9	Meeting Room Square Footage	252
E10	Number of Groups Using Meeting Room	12
E11	Number of Meetings Held	54
E12	Library Visits	9,962

E13	Number of Registered Borrowers	1,521
E14	Users of Public Internet Computers per Year	4,698
E15	Reference Transactions	2,374
E16a	Sunday Opening Time	closed
E16b	Sunday Closing Time	closed
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	6:00 p.m.
E16f	Hours	9.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	6:00 p.m.
E16i	Hours	9.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	9.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	6:00 p.m.
E16o	Hours	9.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	5:00 p.m.
E16r	Hours	8.00
E16s	Saturday Opening Time	1:00 p.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	4.00
(E17.1)	Metro Status Code (hidden)	
(E17.2)	Outlet Type Code (hidden)	
	<b>All Branches' Total Hours Open to the Public</b>	
E17	<b>(E16c + E16f + E16i + E16l + E16o + E16r + E16u)</b>	108.00
E18	Number of Branches	2

### Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	W2353
F2	Vehicle Year, Make, and Model	2001 Honda CRV
F3	Mileage on Odometer	60,884
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	42

### Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

**INFORMATION FOR EACH BOOKMOBILE:**

Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number	
G2	Serial Number	
G3	Year	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Borrowers	
G7	Users of Public Internet Computers per Year	
G8	Reference Transactions	
G9a	Sunday Opening Time	
G9b	Sunday Closing Time	
G9c	Hours	
G9d	Monday Opening Time	
G9e	Monday Closing Time	
G9f	Hours	
G9g	Tuesday Opening Time	
G9h	Tuesday Closing Time	
G9i	Hours	
G9j	Wednesday Opening Time	
G9k	Wednesday Closing Time	
G9l	Hours	
G9m	Thursday Opening Time	
G9n	Thursday Closing Time	
G9o	Hours	
G9p	Friday Opening Time	
G9q	Friday Closing Time	
G9r	Hours	
G9s	Saturday Opening Time	
G9t	Saturday Closing Time	
G9t	Hours	
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
	<b>Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)</b>	0.00
G10		
G11	Number of Bookmobiles	0

**Main Library (H1 - H17)**

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Boyd County Public Library
H2	Street Address	1740 Central Ave
H3	City	Ashland
H4	Zip Code	41101
H5	Zip4	7653
H6	Phone	(606) 329-0090
H7	Fax	(606) 329-0578
H8	Square Footage	24,400
H9	Meeting Room Square Footage	1,172
H10	Number of Groups Using Meeting Room	320
H11	Number of Meetings Held	398
H12	Library Visits	385,738
H13	Number of Registered Borrowers	26,326
H14	Users of Public Internet Computers per Year	29,328
H15	Reference Transactions	16,477

#### Hours Open to the Public

H16a	Sunday Opening Time	1:00 PM
H16b	Sunday Closing Time	5:00 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 AM
H16e	Monday Closing Time	8:00 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9:00 AM
H16h	Tuesday Closing Time	8:00 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9:00 AM
H16k	Wednesday Closing Time	8:00 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9:00 AM
H16n	Thursday Closing Time	8:00 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9:00 AM
H16q	Friday Closing Time	5:00 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9:00 AM
H16t	Saturday Closing Time	5:00 PM
H16u	Hours	8.00
H17	<b>Total Hours Open to the Public (H16c + H16f + H16i + H16l + H16o + H16r + H16u)</b>	64.00

#### Facility Info (I1 - I32)

##### Square Footage

I1	<b>Main Library (from H8)</b>	24,400
I2	<b>Branch Libraries (sum of E8 branch data)</b>	6,865
I3	<b>Total (I1 + I2)</b>	31,265

##### Meeting Room Square Footage

I4	<b>Main Library (from H9)</b>	1,172
I5	<b>Branch Libraries (sum of E9 branch data)</b>	382

I6	Total (I4 + I5)	1,554
No. of Groups Using Meeting Room		
I7	Main Library (from H10)	320
I8	Branch Libraries (sum of E10 branch data)	209
I9	Total ( I7 + I8)	529
Number of Meetings Held		
I10	Main Library (from H11)	398
I11	Branch Libraries (sum of E11 branch data)	366
I12	Total (I10 + I11)	764
Library Visits		
I13	Main Library (from H12)	385,738
I14	Branch Libraries (sum of E12 branch data)	55,032
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	440,770
Number of Registered Borrowers		
I17	Main Library (from H13)	26,326
I18	Branch Libraries (sum of E13 branch data)	6,388
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	32,714
Users of Public Internet Computers per Year		
I21	Main Library (from H14)	29,328
I22	Branch Libraries (sum of E14 branch data)	12,357
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	36,685
Reference Transactions		
I25	Main Library (from H15)	16,477
I26	Branch Libraries (sum of E15 branch data)	8,173
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	24,650
Public Service Hours per Year		
I29	Main Library (H17 * 52)	3,328.00
I30	Branch Libraries (sum of E17 branch data * 52)	5,616.00
I31	Bookmobiles (sum of G10 bookmobile data * 52)	0.00
I32	Total ( I29 + I30 + I31)	8,944.00

## Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	5.75
	Number of Librarians with Non ALA	



J2	Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2.25
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	3.63
J6	Number of Librarians with Less Than a Bachelor's Degree	13.45
J7	<b>Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):</b>	25.08
J8	All Other Paid Staff	6.4
J9	<b>Total Paid Employees (J7 + J8):</b>	31.48

## Library Collection (K1 -K17)

### Book Collection

K1	Adult Fiction	46,501
K2	Adult Nonfiction	56,790
K3	Juvenile Fiction	21,852
K4	Juvenile Nonfiction	11,154
K5	<b>Total (K1 + K2 + K3 + K4)</b>	136,297

### Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	6,588
----	----------------------------	-------

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

### Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local	39
K7b	State (State Government or State Library) ** <b>Include 30 KYVL databases **</b>	30
K7c	Other Cooperative Agreements (or Consortia) within State or Region	1
K7	<b>Total Licensed Databases (K7a+K7b+K7c)</b>	70
K8	Current Electronic Serial Subscriptions	4,372
K9	Audio Books	4,599
K10	Audio Compact Discs	3,076
K11	Other Audio	4,489
K12	<b>Audio (K9 + K10 + K11)</b>	12,164

K13	Video	15,880
K14	Other Audiovisual Materials	846
K15	<b>Total Audiovisual Materials(K12 + K13 + K14):</b>	28,890
Serial Subscriptions		
K16	Current Print Serial Subscriptions	553
K17	<b>Book/Serial Volumes ( K5 + K16)</b>	136,850

## **Circulation (L1 - L52)**

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

### Book Circulation Adult Fiction

L1	Main Library	68,762
L2	All Branches	29,240
L3	Bookmobile/Outreach	20,907
L4	<b>Total (L1 + L2 + L3)</b>	118,909

### Book Circulation Adult Nonfiction

L5	Main Library	23,979
L6	All Branches	6,555
L7	Bookmobile/Outreach	204
L8	<b>Total (L5 + L6+ L7)</b>	30,738

### Book Circulation Juvenile Fiction

L9	Main Library	33,243
L10	All Branches	17,559
L11	Bookmobile/Outreach	265
L12	<b>Total (L9 + L10+ L11)</b>	51,067

### Book Circulation Juvenile Nonfiction

L13	Main Library	7,502
L14	All Branches	2,564
L15	Bookmobile/Outreach	13
L16	<b>Total (L13 + L14 + L15)</b>	10,079

### Book Circulation Total:

L17	<b>Main Library (L1 + L5 + L9 + L13)</b>	133,486
L18	<b>All Branches (L2 + L6 + L10 + L14)</b>	55,918
L19	<b>Bookmobile/Outreach (L3 + L7 + L11 + L15)</b>	21,389
L20	<b>Total (L4 + L8 + L12+ L16)</b>	210,793

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

### Audiovisual Circulation Audio Books

L21	Main Library	13,327
L22	All Branches	2,622
L23	Bookmobile/Outreach	1,324
L24	<b>Total (L21 + L22 + L23)</b>	17,273

### Audiovisual Circulation Other Audio

L25	Main Library	9,384
L26	All Branches	5,891
L27	Bookmobile/Outreach	95
L28	<b>Total (L25 + L26 + L27)</b>	15,370
Audiovisual Circulation Videos		
L29	Main Library	94,416
L30	All Branches	76,334
L31	Bookmobile/Outreach	3,525
L32	<b>Total (L29 + L30 + L31)</b>	174,275
Audiovisual Circulation Other		
L33	Main Library	8,075
L34	All Branches	182
L35	Bookmobile/Outreach	1
L36	<b>Total (L33 + L34 + L35)</b>	8,258
Audiovisual Circulation Total		
L37	<b>Main Library (L21 + L25 + L29 + L33)</b>	125,202
L38	<b>All Branches (L22 + L26 + L30 + L34)</b>	85,029
L39	<b>Bookmobile/Outreach (L23 + L27 + L31 + L35)</b>	4,945
L40	<b>Total (L24 + L28 + L32 + L36)</b>	215,176

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Other Materials

L41	Main Library	5,425
L42	All Branches	2,097
L43	Bookmobile/Outreach	0
L44	<b>Total (L41 + L42 + L43)</b>	7,522

#### Total Circulation

L45	<b>Main Library (L17 + L37 + L41)</b>	264,113
L46	<b>All Branches (L18 + L38 + L42)</b>	143,044
L47	<b>Bookmobile/Outreach (L19 + L39 + L43)</b>	26,334
L48	<b>Total (L20 + L40 + L44)</b>	433,491

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	40,789
L50	All Branches	20,123
L51	Bookmobile/Outreach	278
L52	<b>Total (L49 + L50 + L51)</b>	61,190

### **In-house Library Use (M1 - M4)**

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	2,780
M2	All Branches	3,589

M3	Bookmobile	0
M4	<b>Total (M1 + M2 + M3)</b>	6,369

### **Interlibrary Cooperation (N1 - N6)**

#### Loaned To

N1	Print	187
N2	Nonprint	162
N3	<b>Total (N1 + N2):</b>	349

#### Borrowed From

N4	Print	1,460
N5	Nonprint	235
N6	<b>Total (N4 + N5):</b>	1,695

### **Programs (O1 - O56 )**

#### Infant/Toddler - *number of programs*

O1	Main Library	43
O2	All Branches	88
O3	Bookmobile/Outreach	0
O4	<b>Total (O1 + O2 + O3)</b>	131

#### Infant/Toddler - *number of attendees*

O5	Main Library	603
O6	All Branches	880
O7	Bookmobile/Outreach	0
O8	<b>Total (O5 + O6 + O7)</b>	1,483

#### Preschool - *number of programs*

O9	Main Library	84
O10	All Branches	42
O11	Bookmobile/Outreach	10
O12	<b>Total (O9 + O10 + O11)</b>	136

#### Preschool - *number of attendees*

O13	Main Library	1,308
O14	All Branches	218
O15	Bookmobile/Outreach	178
O16	<b>Total (O13 + O14 + O15)</b>	1,704

#### Elementary School - *number of programs*

O17	Main Library	36
O18	All Branches	18
O19	Bookmobile/Outreach	8
O20	<b>Total (O17 + O 18 + O19)</b>	62

#### Elementary School - *number of attendees*

O21	Main Library	816
O22	All Branches	108
O23	Bookmobile/Outreach	620
O24	<b>Total (O21 + O22 + O23)</b>	1,544

#### Young Adult (age 13 and older) - *number of programs*

O25	Main Library	26
O26	All Branches	2

O27	Bookmobile/Outreach	7
O28	<b>Total (O25 + O26 + O27)</b>	35
Young Adult (age 13 and older) - <i>number of attendees</i>		
O29	Main Library	241
O30	All Branches	23
O31	Bookmobile/Outreach	314
O32	<b>Total (O29 + O30 + O31)</b>	578
Other Children's Programs - <i>number of programs</i>		
O33	Main Library	32
O34	All Branches	7
O35	Bookmobile/Outreach	0
O36	<b>Total (O33 + O34 + O35)</b>	39
Other Children's Programs - <i>number of attendees</i>		
O37	Main Library	929
O38	All Branches	144
O39	Bookmobile/Outreach	0
O40	<b>Total (O37 + O38 + O39)</b>	1,073
Other Programs - <i>number of programs</i>		
O41	Main Library	131
O42	All Branches	213
O43	Bookmobile/Outreach	44
O44	<b>Total (O41 + O42 + O43)</b>	388
Other Programs - <i>number of attendees</i>		
O45	Main Library	2,324
O46	All Branches	372
O47	Bookmobile/Outreach	1,730
O48	<b>Total (O45 + O46 + O47)</b>	4,426
Total Number Of Programs:		
O49	<b>Main Library (O1 + O9 + O17 + O25 + O33 + O41)</b>	352
O50	<b>All Branches (O2 + O10 + O18 + O26 + O34 + O42)</b>	370
O51	<b>Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)</b>	69
O52	<b>Total (O4 + O12 + O20 + O28 + O36 + O44)</b>	791
Total Program Attendance:		
O53	<b>Main Library (O5 + O13 + O21 + O29 + O37 + O45)</b>	6,221
O54	<b>All Branches (O6 + O14 + O22 + O30 + O38 + O46)</b>	1,745
O55	<b>Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)</b>	2,842
O56	<b>Total (O8 + O16 + O24 + O32 + O40 + O48)</b>	10,808

### Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	0
P2	Type of Work	Performance
P3	Grounds for Challenge	
P4	Initiator of Challenge	

P5	Status of Material
P6	Comments

### Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	32
Q2	Number of Computer Terminals Library Has	68
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	5
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

### Planning and Evaluation (S1 - S4)

S1	Describe the current status of your total library program.	Plan was totally revised this year. The plan has been completely rewritten in order for the library to meet the state standards at the "Exemplary" level within the next three years.
S2	List service responses chosen during the planning process	
a	Basic Literacy	No
b	Business and Career Information	No
c	Commons	Yes
d	Community Referral	No
e	Consumer Information	No
f	Cultural Awareness	No
g	Current Topics and Titles	No
h	Formal Learning Support	No
i	General Information	Yes
j	Government Information	No
k	Information Literacy	No
l	Lifelong Learning	Yes
m	Local History and Genealogy	No
n	Other Service Responses	Youth Services
S3	Beginning Date	2010
S4	Ending Date	2013

### Personnel Policies (T1 - T20)

Click on the check box if your policy has been reviewed in the last five years

T1	Breaks	Yes
T2	Disabilities or ADA	Yes
T3	Evaluations	Yes
T4	Grievance Procedures	Yes
T5	Health/Other Insurance	Yes
T6	Hiring	Yes
T7	Holidays	Yes
T8	Inclement Weather	Yes
T9	Job Descriptions	Yes
T10	Lateness	Yes
T11	Family Medical Leave Act (FMLA)	Yes

T12	Overtime	Yes
T13	Retirement	Yes
T14	Salary Payment	Yes
T15	Sexual Harassment	Yes
T16	Sick Leave	Yes
T17	Termination	Yes
T18	Unpaid Leave	Yes
T19	Vacation Leave	Yes
T20	Workweek	Yes

### Library Operation Policies (U1 - U16)

Click on the check box if your policy has been reviewed in the last five years

U1	Building Operation	Yes
U2	Circulation	Yes
U3	Collection Management	Yes
U4	Computer Use	Yes
U5	Copyright	Yes
U6	Displays	Yes
U7	Genealogy	Yes
U8	Gifts and Appraisal	Yes
U9	Interlibrary Cooperation	Yes
U10	Internet Use	Yes
U11	Material Selection/Complaints	Yes
U12	Meeting Room	Yes
U13	Problem Patron	Yes
U14	Record Retention	Yes
U15	Library Board	Yes
U16	What level of Kentucky Library Standards have you received?	Essential (formerly "Basic")

### Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Third Week
V1.3	Time	8:00 AM - 8:30 AM
President or Chair		
V2.1	Name:	Michael Campbell
V2.2	P.O. Box or Street:	16036 Lone Oak Drive
V2.3	City:	Catlettsburg
V2.4	Zip:	41129
V2.5	Phone:	(606) 928-5219
V2.6	Term Expires (MM/DD/YYYY):	09/01/2012
V2.7	Term	Second Term
V2.8	Number of Board Meetings Attended	10
V2.9	Number of Professional Conferences and or Workshops Attended:	0
Vice President or Vice Chair		
V3.1	Name:	Lynda Cannon

V3.2	P.O. Box or Street:	2318 Forest Avenue
V3.3	City:	Ashland
V3.4	Zip:	41101
V3.5	Phone:	(606) 325-7962
V3.6	Term Expires (MM/DD/YYYY):	09/01/2011
V3.7	Term	Second Term
V3.8	Number of Board Meetings Attended	11
V3.9	Number of Professional Conferences and or Workshops Attended:	0

Secretary

V4.1	Name:	Ashley Skidmore
V4.2	P.O. Box or Street:	5642 Hickory Ct.
V4.3	City:	Ashland
V4.4	Zip:	41102
V4.5	Phone:	(606) 571-9189
V4.6	Term Expires (MM/DD/YYYY):	09/01/2012
V4.7	Term	First Term
V4.8	Number of Board Meetings Attended	9
V4.9	Number of Professional Conferences and or Workshops Attended:	0

Treasurer

V5.1	Name:	Suzanne Stavros
V5.2	P.O. Box or Street:	1408 Montgomery Ave.
V5.3	City:	Ashland
V5.4	Zip:	41101
V5.5	Phone:	(606) 325-8205
V5.6	Term Expires (MM/DD/YYYY):	09/01/2011
V5.7	Term	Second Term
V5.8	Number of Board Meetings Attended	11
V5.9	Number of Professional Conferences and or Workshops Attended:	0

Member

V6.1	Name:	Debbie Johnson
V6.2	P.O. Box or Street:	2427 Roosevelt Ave.
V6.3	City:	Ashland
V6.4	Zip:	41102
V6.5	Phone:	(606) 393-5557
V6.6	Term Expires (MM/DD/YYYY):	09/01/2013
V6.7	Term	First Term
V6.8	Number of Board Meetings Attended	11
V6.9	Number of Professional Conferences and or Workshops Attended:	0