

MINUTES
Boyd County Public Library
Board of Trustees
February 17, 2014 4:00 p.m.
Main Branch

PRESENT Phillip Lewis, Vice President
Yvonne Cubbison, Treasurer
Melissa Boggs, Secretary
Jennifer McComis, Member

Kristin Mastin, Recorder

ABSENT Debbie Johnson, President

STAFF Debbie Cospers, Director
Amanda Gilmore, Community Relations

REGIONAL LIBRARIAN none

VISITORS none

CALL TO ORDER 4:00 p.m.

PUBLIC COMMENTS none

AGENDA

On a motion made by McComis and seconded by Cubbison:

“Add Board vacancy and Elect a selection committee for a new board member to Discussion Items section; update year on agenda to February 2014; add Sear’s closing to Additional Items section; move March meeting to March 24th; and Approve Agenda.”

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Cubbison and seconded by McComis:

“Approve January 20, 2014 minutes as presented.”

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

- a. Financial Statement and Balance Sheet
Reviewed
- b. Treasurer’s Report (report, check register containing EFT & credit card reports)
Reviewed

On a motion made by McComis and seconded by Boggs:

“Accept treasurer’s report and pay all bills.”

MOTION CARRIED UNANIMOUSLY

FEATURED DEPARTMENT

- a. Amanda Gilmore, Community Relations

BUSINESS

- a. Audit Report

On a motion made by Cubbison and seconded by Boggs:

“Receive and accept the audit report filed by Kelley Galloway & Co.”

MOTION CARRIED UNANIMOUSLY

- b. Budget for 2014-2015, Capital Outlay

On a motion made by Cubbison and seconded by McComis:
“Approve proposed Capital Outlay but wait on any items related to the Kyova Branch until the impact of the Sears closing is determined.”

MOTION CARRIED UNANIMOUSLY

c. Budget for 2014-2015, Salaries

On a motion made by McComis and seconded by Boggs:
“Approve proposed Salaries for fiscal year 2014-2015 and approve restructuring of library staff as proposed.”

MOTION CARRIED UNANIMOUSLY

d. Kentucky Public Library Association/Kentucky Library Trustee Roundtable (KPLA/KLTRT) Spring Conference

On a motion made by Cubbison and seconded by Boggs:
“Approve Director’s travel request to attend 2014 KPLA/KLTRT Spring Conference.”

MOTION CARRIED UNANIMOUSLY

e. Kentucky Public Library Association Annual Legislative Day

On a motion made by Cubbison and seconded by Boggs:
“Approve Director’s travel request to attend 2014 Legislative Day.”

MOTION CARRIED UNANIMOUSLY

REPORTS

- a. Regional Librarian- none
- b. Director
 - i. Correspondence—Passed around, Discussed
 - ii. Monthly Report—Attachment
 - iii. Other Stuff

BOARD OF TRUSTEES ACTIVITIES

- a. Unanimously decided to remove this from agenda forthcoming.

DISCUSSION ITEMS

- a. Library/Museum Partnership update-Discussed
- b. Board President Vacancy-Discussed
- c. Board Selection Committee for new board member- Cubbison and McComis chosen

ADDITIONAL ITEMS

- a. Legislative Day and Advocacy- Discussed
- b. KPLA/KTLA
- c. Sears Closing-Discussed

ADJOURN

On a motion made by Boggs and seconded by McComis

“Motion to adjourn meeting at 5:14 p.m.”

MOTION CARRIED UNANIMOUSLY

Next Meeting: Monday, March 24, 2014, 4:00 p.m. Main Branch

Approved this _____ day of _____ 2014

Phillip Lewis, Vice President

Melissa Boggs, Secretary

Kristin Mastin, Recorder