

MINUTES
Boyd County Public Library
Board of Trustees
July 20, 2015 4:00 p.m.
Main Branch

PRESENT Jennifer McComis, Vice President
Yvonne Cubbison, Treasurer
Melissa Kimbleton Cathers, Secretary
Mark Ratliff, Member

Kristin Mastin, Recorder

ABSENT Phillip Lewis, President

STAFF Debbie Cospers, Director

REGIONAL LIBRARIAN Tim Gampp

VISITORS Ladonna "Michelle" McClave
Heather Swartz

CALL TO ORDER 4:02 p.m.

PUBLIC COMMENTS Board Candidates introduced themselves.

AGENDA

On a motion made by Cubbison and seconded by Cathers:

"Amend agenda to correct the date in the heading to July 20, 2015 and approve."

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Cubbison and seconded by Ratliff:

"Approve June 15, 2015 minutes."

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

- a. Treasurer's Report
 - i. Includes: report, check register (containing EFT & credit card reports)
 - ii. Action: Accept treasurer's report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by Ratliff and seconded by Cathers:

"Accept treasurer's report and pay all bills."

MOTION CARRIED UNANIMOUSLY

FEATURED DEPARTMENTS

- a. None

BUSINESS

- a. Interview Potential Candidates
 - i. The board interviewed candidates
 - ii. Jennifer McComis moves that Boyd County Public Library Board go into closed session under KRS 61.810, Section One, Subsection b [written as KRS 61.810(1)(b)] to discuss a personnel issue at 5:05pm.

iii. Board reconvened at 5:21pm and no action was taken.
On a motion made by Ratliff and seconded by Cubbison:
“Approve to send Melissa Kimbleton Cathers and Ladonna “Michelle McClave’s name to the State Librarian and Boyd County Fiscal Court.”

MOTION CARRIED UNANIMOUSLY

b. HVAC Units

On a motion made by Cubbison and seconded by Ratliff:
“Approve additional funds for replacing HVAC units at Kyova.”

MOTION CARRIED UNANIMOUSLY

REPORTS

- a. Regional Librarian- Attachment
- b. Director- Discussed
 - i. Correspondence
 - ii. Monthly Report—Attachment
 - iii. Other Stuff

DISCUSSION ITEMS

- a. Board Comments- None
- b. Strategic Plan Update-Discussed
- c. Potential impact of changes to minimum wage and exempt status

ADDITIONAL ITEMS

- a. Director’s Performance Review Committee- Discussed
- b. Location for August meeting will be Main

ADJOURN

On a motion made by McComis and seconded by Cubbison:
“Motion to adjourn meeting at 5:23 p.m.”

MOTION CARRIED UNANIMOUSLY

Next Meeting: Monday, August 17, 2015, 4:00 p.m. Main Branch

Approved this _____ day of _____ 2015

Jennifer McComis, Vice President

Melissa Boggs, Secretary

Kristin Mastin, Recorder