

**MINUTES**  
**Boyd County Public Library**  
**Board of Trustees**  
**May 18, 2015 4:00 p.m.**  
**Main Branch**

**PRESENT** Phillip Lewis, President  
Jennifer McComis, Vice President  
Yvonne Cubbison, Treasurer  
Melissa Cathers (Boggs), Secretary  
Mark Ratliff, Member

Kristin Mastin, Recorder

**ABSENT** None

**STAFF** Debbie Cospier, Director  
Kellie Nunley, Technical Services Supervisor  
Elizabeth Crawford, Youth Services Supervisor

**REGIONAL LIBRARIAN** Tim Gampp

**VISITORS** None

**CALL TO ORDER** 4:00 p.m.

**PUBLIC COMMENTS** None

**AGENDA**

On a motion made by Ratliff and seconded by Cathers:

%Amend Minutes to include Kellie Nunley, Technical Services Supervisor, in Featured Department part B. and approve May 18, 2015 agenda.+

**MOTION CARRIED UNANIMOUSLY**

**MINUTES**

On a motion made by Cubbison and seconded by Cathers:

%Approve April 20, 2015 minutes.+

**MOTION CARRIED UNANIMOUSLY**

**FINANCIAL REPORT**

- a. Treasurer's Report
  - i. Includes: report, check register (containing EFT & credit card reports)
  - ii. Action: Accept treasurer's report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by Cathers and seconded by McComis:

%Accept treasurer's report and pay all bills.+

**MOTION CARRIED UNANIMOUSLY**

**FEATURED DEPARTMENTS**

- a. Elizabeth Crawford, Youth Service Supervisor
- b. Kellie Nunley, Technical Services Supervisor

**BUSINESS**

- a. Candidates for Board Position

On a motion made by McComis and seconded by Cubbison:

%Approve names submitted by the Nominating Committee for the upcoming opening.+  
**MOTION CARRIED UNANIMOUSLY**

b. Budget for 2015-2016

On a motion made by Cubbison and seconded by McComis:

%Approve the budget for fiscal year 2015-2016.+

**MOTION CARRIED UNANIMOUSLY**

c. Ethics Policy Update

On a motion made by Ratliff and seconded by Cathers:

%Approve the %Conflict of Interest and Code of Ethics+policy updates section of the Board Policies.+

**MOTION CARRIED UNANIMOUSLY**

d. Collection Development and Management Policy

On a motion made by McComis and seconded by Ratliff:

%Approve Collection Department and Management Policy.+

**MOTION CARRIED UNANIMOUSLY**

**REPORTS**

- a. Regional Librarian- Tim Gampp
- b. Director- Discussed
  - i. Correspondence
  - ii. Monthly Report- Attachment
  - iii. Other Stuff

**DISCUSSION ITEMS**

- a. Board Comments- Lewis will be moving to Northern Kentucky in July 2015.
- b. Kyova Branch and Kyova Mall- Discussed

**ADDITIONAL ITEMS**

- a. Strategic Plan update- Discussed

**ADJOURN**

On a motion made by McComis and seconded by Cubbison:

%Motion to adjourn meeting at 4:48 p.m.+

**MOTION CARRIED UNANIMOUSLY**

Next Meeting: Monday, June 15, 2015, 4:00 p.m. Main Branch

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Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2015

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Phillip Lewis, President

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Melissa Boggs, Secretary

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Kristin Mastin, Recorder