

MINUTES
Boyd County Public Library
Board of Trustees
June 15, 2015 4:00 p.m.
Main Branch

PRESENT Phillip Lewis, President
Jennifer McComis, Vice President
Yvonne Cubbison, Treasurer
Melissa Cathers (Boggs), Secretary

Kristin Mastin, Recorder

ABSENT Mark Ratliff, Member

STAFF Debbie Cospers, Director

REGIONAL LIBRARIAN None

VISITORS None

CALL TO ORDER 4:05 p.m.

PUBLIC COMMENTS None

AGENDA

On a motion made by Cubbison and seconded by Cathers:

“Amend Minutes to include HVAC replacement to 7c and approve agenda.”

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Cathers and seconded by Cubbison:

“Approve May 18, 2015 minutes.”

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

- a. Treasurer’s Report
 - i. Includes: report, check register (containing EFT & credit card reports)
 - ii. Action: Accept treasurer’s report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by Cubbison and seconded by Cathers:

“Accept treasurer’s report and pay all bills.”

MOTION CARRIED UNANIMOUSLY

- c. Amended Treasurers reports- Discussed
 - i. 10/14, 12/14, 1/15, 2/15, 3/15, 4/15

FEATURED DEPARTMENTS

- a. Herb Wamsley, Facilities Supervisor

BUSINESS

- a. Approval of Director’s Leave Request

On a motion made by Cubbison and seconded by Cathers:

“Approve Personal Leave request for Debbie Cospers, Library Director.”

MOTION CARRIED UNANIMOUSLY

- b. Early Closing for Holiday Party

On a motion made by Cathers and seconded by Cubbison:

“Approve closing the district at 5 pm, Thursday, December 3, 2015 so that staff may attend the library’s annual holiday party..”

MOTION CARRIED UNANIMOUSLY

- c. Kyova HVAC Replacement

On a motion made by McComis and seconded by Cathers:

“Approve to replace the HVAC unit at Kyova and start accept bids up to \$10,000.”

MOTION CARRIED UNANIMOUSLY

REPORTS

- a. Regional Librarian- Attachment
- b. Director- Discussed
 - i. Correspondence
 - ii. Monthly Report—Attachment
 - iii. Other Stuff

DISCUSSION ITEMS

- a. Board Comments- None
- b. Kyova Branch and Kyova Mall- Discussed
- c. Strategic Plan Update-Discussed

ADDITIONAL ITEMS

- a. Director’s Performance Review Committee- Discussed

ADJOURN

On a motion made by McComis and seconded by Cubbison:

“Motion to adjourn meeting at 5:03 p.m.”

MOTION CARRIED UNANIMOUSLY

Next Meeting: Monday, July 20, 2015, 4:00 p.m. Kyova Branch

Approved this _____ day of _____ 2015

Phillip Lewis, President

Melissa Boggs, Secretary

Kristin Mastin, Recorder