

# Boyd County Public Library

## 2013 Kentucky Annual Report of Public Libraries

### General Information (A1 - A16)

A1	County	Boyd
A2	Estimated Population	49,164
A3	Library Name	Boyd County Public Library
Street Address		
A4	Street Address	1740 Central Avenue
A5	City	Ashland
A6	Zip Code	41101
Mailing Address		
A8	Mailing Address	1740 Central Avenue
A9	City	Ashland
A10	Zip Code	41101
A12	Phone	6063290090
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	13.60
A15	Personal	13.91
A16	Motor Vehicle/Water Craft	4.60

### Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C28 or C30). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B15)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

#### Local Government Revenue

B1	Library Tax	\$2,835,442
B2	Other	\$342,228
B3	<b>Local Government Revenue Total (B1 + B2):</b>	<b>\$3,177,670</b>

#### State Government Revenue

B4	State Aid Grant	\$53,397
B5	Construction Debt-Assistance Grant	\$0
B6	Institutions Grant	\$0
B7	Other State Government Revenue	\$74,374
B8	<b>State Government Revenue Total (sum B4 through B7)</b>	<b>\$127,771</b>

#### Federal Government Revenue

B9	BTOP Infrastructure Grant	\$0
B10	Prime Time Family Reading Time	\$0
B11	Continuing Education Grant	\$0
B12	Library Programming Grant	\$0
B13	LSTA Broadband Expansion Grant	\$0
B14	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	\$0
B15	Other Federal Government Revenue	\$0
B16	<b>Federal Government Revenue Total (sum B9 through B15)</b>	\$0
B17	Other Operating Revenue	\$139,257
B18	<b>Total Operating Revenue (B3 + B8 + B16 + B17):</b>	\$3,444,698

## Operating Expenditures (C1 - C40)

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

### Collection Expenditures

C1	Print Materials	\$325,745
C2	Electronic Materials Expenditures	\$91,157
C3	Audiovisual Materials	\$209,678
C4	Databases	\$90,629
C5	Other Library Materials	\$0
C6	<b>Collection Expenditures Total (C1 through C5)</b>	\$717,209

### Salary Expenditures

C7	Library Director	\$66,822
C8	Other Library Personnel	\$876,469
C10	<b>Salary Expenditures Total (C7 + C8)</b>	\$943,291

### Fringe Benefits

C11	Required Fringe Benefits	\$90,676
C12	Retirement (Employer's Share)	\$129,844
C13	Medical Insurance (Employer's Share)	\$234,515
C14	Other	\$0
C15	<b>Fringe Benefits Total (C11 + C12 + C13 + C14):</b>	\$455,035
C16	<b>Total Staff Expenditures (C10 + C15)</b>	\$1,398,326

### Other Operations

C17	Building Repair	\$8,121
C18	Building Maintenance	\$38,152
C20	Office Supplies, Program Supplies, Postage	\$262,575
C21	Insurance	\$26,949
C22	Public Relations	\$108,779
C23	Utilities	\$178,006
C24	Professional Fees	\$0
C25	Audit Fee	\$5,200
C25a	Fiscal Year that Audit Covers	FY 2011-2012
C26	What year was the library's last long range plan adopted?	2010
C27	Repair and Replacement of Furnishings	\$0
C28	Other	\$18,000
C29	Specify	Building Lease

C30	Other	\$0
C31	Specify	N/A
C32	<b>Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)</b>	\$645,782
C33	Bookmobile/Extended Services	\$1,957
C34	Continuing Education	\$34,593
C35	Operating Expenditures for Electronic Access	\$161,226
C36	<b>Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):</b>	\$2,959,093

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	\$398,657
C38	Debt Service	\$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C39a	Local - Capital Revenue	\$0
C39b	State - Capital Revenue	\$0
C39c	Federal - Capital Revenue	\$0
C39d	Other - Capital Revenue	\$0
C39	<b>Total Capital Revenue (C38a through C38d)</b>	\$0
C40	Income from loans, bond issues, or other income not reported elsewhere	\$0

### Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

### INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	KYOVA
E2	Street Address	10699 STATE RT. 60 UNIT 920
E3	City	ASHLAND

E4	Zip Code	41102
E6	Phone	(606) 929-5346
E7	Fax	(606) 929-5471
E8	Square Footage	6,200
E10	Number of Groups Using Meeting Room	123
E11	Number of Meetings Held	187
E12	Library Visits	90,722
E13	Number of Registered Users	7,541
E14	Users of Public Internet Computers per Year	9,940
E15	Reference Transactions	9,103
E16a	Sunday Opening Time	12 pm
E16b	Sunday Closing Time	6 pm
E16c	Hours	6.00
E16d	Monday Opening Time	10 am
E16e	Monday Closing Time	9 pm
E16f	Hours	11.00
E16g	Tuesday Opening Time	10 am
E16h	Tuesday Closing Time	9 pm
E16i	Hours	11.00
E16j	Wednesday Opening Time	10 am
E16k	Wednesday Closing Time	9 pm
E16l	Hours	11.00
E16m	Thursday Opening Time	10 am
E16n	Thursday Closing Time	9 pm
E16o	Hours	11.00
E16p	Friday Opening Time	10 am
E16q	Friday Closing Time	9 pm
E16r	Hours	11.00
E16s	Saturday Opening Time	10 am
E16t	Saturday Closing Time	9 pm
E16u	Hours	11.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	CATLETTSBURG
E2	Street Address	2704 LOUISA STREET
E3	City	CATLETTSBURG
E4	Zip Code	41129
E6	Phone	(606) 739-8332
E7	Fax	(606) 739-5907
E8	Square Footage	2,500
E10	Number of Groups Using Meeting Room	4
E11	Number of Meetings Held	12
E12	Library Visits	12,788
E13	Number of Registered Users	2,009
E14	Users of Public Internet Computers per Year	2,359
E15	Reference Transactions	4,328
E16a	Sunday Opening Time	na
E16b	Sunday Closing Time	na
E16c	Hours	0.00

E16d	Monday Opening Time	9 am
E16e	Monday Closing Time	6 pm
E16f	Hours	9.00
E16g	Tuesday Opening Time	9 am
E16h	Tuesday Closing Time	6 pm
E16i	Hours	9.00
E16j	Wednesday Opening Time	9 am
E16k	Wednesday Closing Time	6 pm
E16l	Hours	9.00
E16m	Thursday Opening Time	9 am
E16n	Thursday Closing Time	6 pm
E16o	Hours	9.00
E16p	Friday Opening Time	9 am
E16q	Friday Closing Time	5 pm
E16r	Hours	8.00
E16s	Saturday Opening Time	1 pm
E16t	Saturday Closing Time	5 pm
E16u	Hours	4.00
E17.3	Number of Weeks Branch Library is Open	32
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	120.00
E17.3a	<b>Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)</b>	84.00
E18	Number of Branches	2
E19	<b>Total Annual Hours Open</b>	5,280.00

### **Outreach Vehicles (F1 - F5)**

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	W2353
F2	Vehicle Year, Make, and Model	2001 Honda CRV
F3	Mileage on Odometer	85,221
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	42

### **Bookmobiles (G1 - G11)**

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

#### **INFORMATION FOR EACH BOOKMOBILE:**

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	na
G2	Serial Number	na
G3	Vehicle Year, Make, and Model	na
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	N/A
G6	Number of Registered Users	N/A
G7	Users of Public Internet Computers per Year	N/A
G8	Reference Transactions	N/A
G9	Hours on the Road Per Week (but not serving patrons)	na
G9a	Sunday - Daily Hours Open to the Public	na
G9b	Monday - Daily Hours Open to the Public	na
G9c	Tuesday - Daily Hours Open to the Public	na
G9d	Wednesday - Daily Hours Open to the Public	na
G9e	Thursday - Daily Hours Open to the Public	na
G9f	Friday - Daily Hours Open to the Public	na
G9g	Saturday - Daily Hours Open to the Public	na
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	N/A
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	N/A

## Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	1740 Central Avenue
H3	City	Ashland
H4	Zip Code	41101
H6	Phone	(606) 329-0090
H7	Fax	(606) 329-0578
H8	Square Footage	24,400
H10	Number of Groups Using Meeting Room	201
H11	Number of Meetings Held	297
H12	Library Visits	189,247
H13	Number of Registered Users	32,277
H14	Users of Public Internet Computers per Year	26,133
H15	Reference Transactions	22,935
Hours Open to the Public		
H16a	Sunday Opening Time	1 pm
H16b	Sunday Closing Time	5 pm
H16c	Hours	4.00
H16d	Monday Opening Time	9 am
H16e	Monday Closing Time	8 pm

H16f	Hours	11.00
H16g	Tuesday Opening Time	9 am
H16h	Tuesday Closing Time	8 pm
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 am
H16k	Wednesday Closing Time	8 pm
H16l	Hours	11.00
H16m	Thursday Opening Time	9 am
H16n	Thursday Closing Time	8 pm
H16o	Hours	11.00
H16p	Friday Opening Time	9 am
H16q	Friday Closing Time	5 pm
H16r	Hours	8.00
H16s	Saturday Opening Time	9 am
H16t	Saturday Closing Time	5 pm
H16u	Hours	8.00
H17	<b>Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)</b>	64.00
H18	Number of Weeks Main Library is Open	52

## Facility Info (I1 - I32)

### Square Footage

I1	Main Library (from H8)	24,400
I2	Branch Libraries (sum of E8 branch data)	8,700
I3	Total (I1 + I2)	33,100

### No. of Groups Using Meeting Room

I7	Main Library (from H10)	201
I8	Branch Libraries (sum of E10 branch data)	127
I9	Total ( I7 + I8)	328

### Number of Meetings Held

I10	Main Library (from H11)	297
I11	Branch Libraries (sum of E11 branch data)	199
I12	Total (I10 + I11)	496

### Library Visits

I13	Main Library (from H12)	189,247
I14	Branch Libraries (sum of E12 branch data)	103,510
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	292,757

### Number of Registered Users

I17	Main Library (from H13)	32,277
I18	Branch Libraries (sum of E13 branch data)	9,550
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	41,827

### Users of Public Internet Computers per Year

I21	Main Library (from H14)	26,133
I22	Branch Libraries (sum of E14 branch data)	12,299
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	38,432

## Reference Transactions

I25	Main Library (from H15)	22,935
I26	Branch Libraries (sum of E15 branch data)	13,431
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	36,366

## Public Service Hours per Year

I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	5,280.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total ( I29 + I30 + I31)	8,608.00

## Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	4
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2.63
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	4
J6	Number of Librarians with Less Than a Bachelor's Degree	12.13
J7	<b>Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):</b>	<b>22.76</b>
J8	All Other Paid Staff	13.25
J9	<b>Total Paid Employees (J7 + J8):</b>	<b>36.01</b>

## Library Collection (K1 -K17)

### Book Collection

K1	Adult Fiction	45,975
K2	Adult Nonfiction	42,328
K3	Juvenile Fiction	22,889
K4	Juvenile Nonfiction	9,559
K5	<b>Total (K1 + K2 + K3 + K4)</b>	<b>120,751</b>

### Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	57,841
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which

temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

#### Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local/Other Cooperative Agreements	63
K7b	State (State Government or State Library) <b>** Include 30 KYVL databases **</b>	31
K7	<b>Total Licensed Databases (K7a+K7b)</b>	94
K9	Audio - Physical Units	6,203
K10	Audio - Downloadable Units	21,365
K13	Video - Physical Units	25,492
K14	Video - Downloadable Units	10,046
K15	Other Material in Collection	5,280
K16	Current Print Serial Subscriptions	583
K17	<b>Book/Serial Volumes ( K5 + K16)</b>	121,334

#### Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

##### Book Circulation Adult Fiction

L1	Main Library	63,432
L2	All Branches	22,008
L3	Bookmobile/Outreach	20,216
L4	<b>Total (L1 + L2 + L3)</b>	105,656

##### Book Circulation Adult Nonfiction

L5	Main Library	23,376
L6	All Branches	6,265
L7	Bookmobile/Outreach	142
L8	<b>Total (L5 + L6+ L7)</b>	29,783

##### Book Circulation Juvenile Fiction

L9	Main Library	34,340
L10	All Branches	20,530
L11	Bookmobile/Outreach	112
L12	<b>Total (L9 + L10+ L11)</b>	54,982

### Book Circulation Juvenile Nonfiction

L13	Main Library	7,574
L14	All Branches	2,451
L15	Bookmobile/Outreach	3
L16	<b>Total (L13 + L14 + L15)</b>	<b>10,028</b>

### Book Circulation Total:

L17	<b>Main Library (L1 + L5 + L9 + L13)</b>	<b>128,722</b>
L18	<b>All Branches (L2 + L6 + L10 + L14)</b>	<b>51,254</b>
L19	<b>Bookmobile/Outreach (L3 + L7 + L11 + L15)</b>	<b>20,473</b>
L20	<b>Total (L4 + L8 + L12 + L16)</b>	<b>200,449</b>

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

### Audiovisual Circulation Audio Books

L21	Main Library	10,853
L22	All Branches	3,433
L23	Bookmobile/Outreach	769
L24	<b>Total (L21 + L22 + L23)</b>	<b>15,055</b>

### Audiovisual Circulation Other Audio

L25	Main Library	13,654
L26	All Branches	4,542
L27	Bookmobile/Outreach	0
L28	<b>Total (L25 + L26 + L27)</b>	<b>18,196</b>

### Audiovisual Circulation Videos

L29	Main Library	162,579
L30	All Branches	77,066
L31	Bookmobile/Outreach	2,516
L32	<b>Total (L29 + L30 + L31)</b>	<b>242,161</b>

### Audiovisual Circulation Other

L33	Main Library	9,350
L34	All Branches	7,169
L35	Bookmobile/Outreach	0
L36	<b>Total (L33 + L34 + L35)</b>	<b>16,519</b>

### Audiovisual Circulation Total

L37	<b>Main Library (L21 + L25 + L29 + L33)</b>	<b>196,436</b>
L38	<b>All Branches (L22 + L26 + L30 + L34)</b>	<b>92,210</b>
L39	<b>Bookmobile/Outreach (L23 + L27 + L31 + L35)</b>	<b>3,285</b>
L40	<b>Total (L24 + L28 + L32 + L36)</b>	<b>291,931</b>

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

### Other Materials

L41	Main Library	6,403
L42	All Branches	37
L43	Bookmobile/Outreach	1,983
L44	<b>Total (L41 + L42 + L43)</b>	<b>8,423</b>

## Total Circulation

L45	Main Library (L17 + L37 + L41)	331,561
L46	All Branches (L18 + L38 + L42)	143,501
L47	Bookmobile/Outreach (L19 + L39 + L43)	25,741

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	22349
L49	Total (L20 + L40 + L44 + L48)	523,152

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L50	Main Library	42,357
L51	All Branches	23,224
L52	Bookmobile/Outreach	147
L53	Total (L50 + L51 + L52)	65,728

## Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

M1	Freegal - Number of Downloads	3,684
M2	Other Downloadable Music Services Similar to Freegal - Number of Downloads	37

## Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	2,710
N2	Nonprint	10
N3	Total (N1 + N2):	2,720

Borrowed From

N4	Print	2,174
N5	Nonprint	8
N6	Total (N4 + N5):	2,182

## Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Infant/Toddler - *number of programs*

O1	Main Library	45
O2	All Branches	84
O3	Bookmobile/Outreach	0
O4	<b>Total (O1 + O2 + O3)</b>	129
<i>Infant/Toddler - number of attendees</i>		
O5	Main Library	380
O6	All Branches	615
O7	Bookmobile/Outreach	0
O8	<b>Total (O5 + O6 + O7)</b>	995
<i>Preschool - number of programs</i>		
O9	Main Library	31
O10	All Branches	33
O11	Bookmobile/Outreach	80
O12	<b>Total (O9 + O10 + O11)</b>	144
<i>Preschool - number of attendees</i>		
O13	Main Library	164
O14	All Branches	312
O15	Bookmobile/Outreach	1,457
O16	<b>Total (O13 + O14 + O15)</b>	1,933
<i>Elementary School - number of programs</i>		
O17	Main Library	21
O18	All Branches	30
O19	Bookmobile/Outreach	40
O20	<b>Total (O17 + O18 + O19)</b>	91
<i>Elementary School - number of attendees</i>		
O21	Main Library	745
O22	All Branches	1,434
O23	Bookmobile/Outreach	1,036
O24	<b>Total (O21 + O22 + O23)</b>	3,215
<i>Young Adult (age 12 and older) - number of programs</i>		
O25	Main Library	23
O26	All Branches	17
O27	Bookmobile/Outreach	11
O28	<b>Total (O25 + O26 + O27)</b>	51
<i>Young Adult (age 12 and older) - number of attendees</i>		
O29	Main Library	316
O30	All Branches	140
O31	Bookmobile/Outreach	53
O32	<b>Total (O29 + O30 + O31)</b>	509
<i>Other Children's Programs - number of programs</i>		
O33	Main Library	0
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	<b>Total (O33 + O34 + O35)</b>	0
<i>Other Children's Programs - number of attendees</i>		
O37	Main Library	0
O38	All Branches	0
O39	Bookmobile/Outreach	0

O40	Total (O37 + O38 + O39)	0
Adult Programs - <i>number of programs</i>		
O41	Main Library	130
O42	All Branches	101
O43	Bookmobile/Outreach	38
O44	Total (O41 + O42 + O43)	269
Adult Programs - <i>number of attendees</i>		
O45	Main Library	2,054
O46	All Branches	1,057
O47	Bookmobile/Outreach	1,852
O48	Total (O45 + O46 + O47)	4,963
Other Programs - <i>number of programs</i>		
O49	Main Library	0
O50	All Branches	0
O51	Bookmobile/Outreach	0
O52	Total (O49 + O50 + O51)	0
Other Programs - <i>number of attendees</i>		
O53	Main Library	0
O54	All Branches	0
O55	Bookmobile/Outreach	0
O56	Total (O53 + O54 + O55)	0
Total Number Of Programs:		
O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	250
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	265
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	169
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	684
Total Program Attendance:		
O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	3,659
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	3,558
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	4,398
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	11,615

### Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	NA
P2	Type of Work	
P3	Grounds for Challenge	
P4	Initiator of Challenge	
P5	Status of Material	
P6	Comments	

### Technology (Q1 - Q4)

Q1	Number of Internet Computers Used by General Public	65
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- Q3 Number of People Formally Trained by Staff to Use Electronic Resources 45
- Q4 Does the library provide wireless internet access (Wi-Fi) for patrons? Yes

### Planning and Evaluation (S1)

- S1 Describe the current status of your total library program. Please include a statement of the property acquired by devise, bequests, purchase, gift, or otherwise during the fiscal year (KRS 173.770). Library programming less than last year due to less staff available. Items acquired as per established policies and procedures.

### Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

- |     |                                       |     |
|-----|---------------------------------------|-----|
| T1  | Board Reimbursement of Expense Policy | Yes |
| T2  | Conflict of Interest Policy           | Yes |
| T3  | Ethics Policy                         | Yes |
| T4  | Fiscal Responsibility Policy          | Yes |
| T5  | Investment Policy                     | Yes |
| T6  | Open Records Policy                   | Yes |
| T7  | Model Procurement Code Policy         | Yes |
| T8  | Sponsorship Policy                    | Yes |
| T9  | Trustee Orientation Policy            | Yes |
| T10 | Whistleblower Policy                  | Yes |

### Current Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

- |      |      |                   |
|------|------|-------------------|
| V1.1 | Day  | Monday            |
| V1.2 | Week | Third Week        |
| V1.3 | Time | 4:00 PM - 4:30 PM |

President or Chair

- |      |  |                     |
|------|--|---------------------|
| V2.1 | Name:  | Debbie Johnson      |
| V2.2 | P.O. Box or Street:  | 2427 Roosevelt Ave. |
| V2.3 | City:  | Ashland, KY         |
| V2.4 | Zip:   | 41102               |
| V2.5 | Phone:   | (606) 393-5557      |
| V2.6 | Term Expires (MM/DD/YYYY):   | 8/25/2013           |
| V2.7 | Term   | First Term          |
| V2.8 | Number of Regularly Scheduled Board Meetings Attended                        | 10                  |
| V2.9 | Number of Library Related Professional Conferences and or Workshops Attended | 0                   |

Vice President or Vice Chair

- |      |                     |                   |
|------|---------------------|-------------------|
| V3.1 | Name:               | Phillip Lewis     |
| V3.2 | P.O. Box or Street: | 1510 Chestnut Dr. |
| V3.3 | City:               | Ashland, Ky       |
| V3.4 | Zip:                | 41101             |
| V3.5 | Phone:              | (606) 585-7445    |

V3.6	Term Expires (MM/DD/YYYY):	7/16/2016
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	11
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Secretary

V4.1	Name:	Melissa Boggs
V4.2	P.O. Box or Street:	3412 Euclid Ave.
V4.3	City:	Ashland, Ky
V4.4	Zip:	41102
V4.5	Phone:	(606) 325-8266
V4.6	Term Expires (MM/DD/YYYY):	9/8/2015
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	11
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Yvonne Cubbison
V5.2	P.O. Box or Street:	900 Blackburn Ave.
V5.3	City:	Ashland, Ky
V5.4	Zip:	41101
V5.5	Phone:	(606) 325-3999
V5.6	Term Expires (MM/DD/YYYY):	7/16/2016
V5.7	Term	First Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	12
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Member

V6.1	Name:	Jennifer McComis
V6.2	P.O. Box or Street:	3335 Holly Ct.
V6.3	City:	Catlettsburg, Ky
V6.4	Zip:	41129
V6.5	Phone:	(606) 929-5400
V6.6	Term Expires (MM/DD/YYYY):	2/15/2013
V6.7	Term	First Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	6
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

Any changes to how things are reported should be sent the year before so that libraries could start counting/tracking that way BEFORE we have to report on them.