

Boyd County Public Library

2011 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Boyd
A2	Estimated Population	49,542
A3	Library Name	Boyd County Public Library
Street Address		
A4	Street Address	1740 Central Avenue
A5	City	Ashland
A6	Zip Code	41101
A7	Zip4	7653
Mailing Address		
A8	Mailing Address	1740 Central Avenue
A9	City	Ashland
A10	Zip Code	41101
A11	Zip4	7653
A12	Phone	6063290090
A13	Web Address	thebookplace.org
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	14.9
A15	Personal	20
A16	Motor Vehicle/Water Craft	4.6

Operating Revenue (B1 - B24)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Local Government Revenue

B1	Library Tax	\$3,033,274
B2	Other	\$295,574
B3	Local Government Revenue Total (B1 + B2):	\$3,328,848

State Government Revenue

B4	State Aid Grant	\$30,951
B5	Headquarters Grant	\$0
B6	Construction Debt-Assistance Grant	\$0
B7	Institutions Grant	\$0
B8	Kentucky Talking Book Library Grant	\$0
		\$233,266

B9	Other State Government Revenue	
B10	State Government Revenue Total (sum B4 through B9)	\$264,217
Federal Government Revenue		
B11	Library Technology Automation Grant	\$0
B12	Library Technology Innovation Grant	\$0
B13	Library Assistive Technology Grant	\$0
B14	Library Technology Equipment Grant	\$0
B15	Kentucky Talking Book Library Grant	\$0
B16	Prime Time Family Reading Time	\$0
B17	Live Homework Help Grant	\$0
B18	Continuing Education Grant	\$0
B19	Library Programming Grant	\$0
B20	Public Library Workforce Grant	\$0
B21	Other Federal Government Revenue	\$0
B22	Federal Government Revenue Total (sum B11 through B21)	\$0
B23	Other Operating Revenue	\$117,997
B24	Total Operating Revenue (B3+B10+B22+B23):	\$3,711,062

Operating Expenditures (C1 - C38)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$307,668
C2	Electronic Materials Expenditures	\$51,396
C3	Audiovisual Materials	\$137,362
C4	Databases	\$38,698
C5	Other Library Materials	\$0
C6	Collection Expenditures Total (C1 through C5)	\$535,124

Salary Expenditures

C7	Library Director	\$62,381
C8	Other Certified Library Personnel	\$652,024
C9	Other Non-Certified Library Personnel	\$181,673
C10	Salary Expenditures Total (C7 + C8 + C9)	\$896,078

Fringe Benefits

C11	Required Fringe Benefits	\$76,463
C12	Retirement (Employer's Share)	\$193,281
C13	Medical Insurance (Employer's Share)	\$187,617
C14	Other	\$0
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$457,361
C16	Total Staff Expenditures (C10 + C15)	\$1,353,439

Other Operations

C17	Building Repair	\$15,385
C18	Building Maintenance	\$28,010
C19	Telephone Voice Line(s) Only	\$28,710
C20	Office Supplies, Program Supplies, Postage	\$297,676
C21	Insurance	\$22,098
C22	Public Relations	\$73,430
C23	Utilities	\$97,280

C24	Professional Fees	\$0
C25	Audit Fee	\$5,200
C26	Fiscal Year that Audit Covers	FY 2009-2010
C27	Repair and Replacement of Furnishings	\$0
C28	Other	\$16,500
C29	Specify	Building Lease
C30	Other	\$0
C31	Specify	N/A
C32	Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	\$584,289
C33	Bookmobile/Extended Services	\$2,175
C34	Continuing Education	\$31,466
C35	Operating Expenditures for Electronic Access	\$0
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	\$2,506,493

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	\$806,807
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Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C38a	Local - Capital Revenue	\$0
C38b	State - Capital Revenue	\$0
C38c	Federal - Capital Revenue	\$0
C38d	Other - Capital Revenue	\$0
C38	Total Capital Revenue (C38a through C38d)	\$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Kyova Branch
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E2	Street Address	10699 State Rt. 60 Unit 920
E3	City	Ashland
E4	Zip Code	41102
E5	Zip4	
E6	Phone	(606) 929-5346
E7	Fax	(606) 929-5471
E8	Square Footage	6,200
E9	Meeting Room Square Footage	150
E10	Number of Groups Using Meeting Room	206
E11	Number of Meetings Held	326
E12	Library Visits	49,616
E13	Number of Registered Borrowers	5,697
E14	Users of Public Internet Computers per Year	7,791
E15	Reference Transactions	5,612
E16a	Sunday Opening Time	12:00 p.m.
E16b	Sunday Closing Time	6:00 p.m.
E16c	Hours	6.00
E16d	Monday Opening Time	10:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	11.00
E16g	Tuesday Opening Time	10:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	11.00
E16j	Wednesday Opening Time	10:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	11.00
E16m	Thursday Opening Time	10:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	11.00
E16p	Friday Opening Time	10:00 a.m.
E16q	Friday Closing Time	9:00 p.m.
E16r	Hours	11.00
E16s	Saturday Opening Time	10:00 a.m.
E16t	Saturday Closing Time	9:00 p.m.
E16u	Hours	11.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Catlettsburg
E2	Street Address	2704 Louisa Street
E3	City	Catlettsburg
E4	Zip Code	41129
E5	Zip4	1114
E6	Phone	(606) 739-8332
E7	Fax	(606) 739-5907
E8	Square Footage	2,500
E9	Meeting Room Square Footage	252
E10	Number of Groups Using Meeting Room	14
E11	Number of Meetings Held	59

E12	Library Visits	10,944
E13	Number of Registered Borrowers	1,756
E14	Users of Public Internet Computers per Year	4,851
E15	Reference Transactions	2,453
E16a	Sunday Opening Time	closed
E16b	Sunday Closing Time	closed
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	6:00 p.m.
E16f	Hours	9.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	6:00 p.m.
E16i	Hours	9.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	9.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	6:00 p.m.
E16o	Hours	9.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	5:00 p.m.
E16r	Hours	8.00
E16s	Saturday Opening Time	1:00 p.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	4.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	120.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	104.00
E18	Number of Branches	2
E19	Total Annual Hours Open	6,240.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	W2353
F2	Vehicle Year, Make, and Model	2001, Honda, CRV
F3	Mileage on Odometer	69,341
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	21

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours - Count only the hours during which the bookmobile is open to the public

G1	License Number	
G2	Serial Number	
G3	Year	
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Borrowers	
G7	Users of Public Internet Computers per Year	
G8	Reference Transactions	
G9a	Sunday Opening Time	
G9b	Sunday Closing Time	
G9c	Hours	
G9d	Monday Opening Time	
G9e	Monday Closing Time	
G9f	Hours	
G9g	Tuesday Opening Time	
G9h	Tuesday Closing Time	
G9i	Hours	
G9j	Wednesday Opening Time	
G9k	Wednesday Closing Time	
G9l	Hours	
G9m	Thursday Opening Time	
G9n	Thursday Closing Time	
G9o	Hours	
G9p	Friday Opening Time	
G9q	Friday Closing Time	
G9r	Hours	
G9s	Saturday Opening Time	
G9t	Saturday Closing Time	
G9t	Hours	
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library.

Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Boyd County Public Library
H2	Street Address	1740 Central Avenue
H3	City	Ashland
H4	Zip Code	41101
H5	Zip4	7653
H6	Phone	6063290090
H7	Fax	6063290578
H8	Square Footage	24,400
H9	Meeting Room Square Footage	1,172
H10	Number of Groups Using Meeting Room	394
H11	Number of Meetings Held	484
H12	Library Visits	390,459
H13	Number of Registered Borrowers	28,915
H14	Users of Public Internet Computers per Year	37,989
H15	Reference Transactions	59,536
Hours Open to the Public		
H16a	Sunday Opening Time	1 p.m.
H16b	Sunday Closing Time	5 p.m.
H16c	Hours	4.00
H16d	Monday Opening Time	9 a.m.
H16e	Monday Closing Time	8 p.m.
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 a.m.
H16h	Tuesday Closing Time	8 p.m.
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 a.m.
H16k	Wednesday Closing Time	8 p.m.
H16l	Hours	11.00
H16m	Thursday Opening Time	9 a.m.
H16n	Thursday Closing Time	8 p.m.
H16o	Hours	11.00
H16p	Friday Opening Time	9 a.m.
H16q	Friday Closing Time	5 p.m.
H16r	Hours	8.00
H16s	Saturday Opening Time	9 a.m.
H16t	Saturday Closing Time	5 p.m.
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	24,400
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I2	Branch Libraries (sum of E8 branch data)	8,700
I3	Total (I1 + I2)	33,100
Meeting Room Square Footage		
I4	Main Library (from H9)	1,172
I5	Branch Libraries (sum of E9 branch data)	402
I6	Total (I4 + I5)	1,574
No. of Groups Using Meeting Room		
I7	Main Library (from H10)	394
I8	Branch Libraries (sum of E10 branch data)	220
I9	Total (I7 + I8)	614
Number of Meetings Held		
I10	Main Library (from H11)	484
I11	Branch Libraries (sum of E11 branch data)	385
I12	Total (I10 + I11)	869
Library Visits		
I13	Main Library (from H12)	390,459
I14	Branch Libraries (sum of E12 branch data)	60,560
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	451,019
Number of Registered Borrowers		
I17	Main Library (from H13)	28,915
I18	Branch Libraries (sum of E13 branch data)	7,453
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	36,368
Users of Public Internet Computers per Year		
I21	Main Library (from H14)	37,989
I22	Branch Libraries (sum of E14 branch data)	12,642
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	50,631
Reference Transactions		
I25	Main Library (from H15)	59,536
I26	Branch Libraries (sum of E15 branch data)	8,065
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	67,601
Public Service Hours per Year		
I29	Main Library (H17 * H18)	3,328.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	6,240.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	9,568.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	5.75
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	1.75
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	2.75
J6	Number of Librarians with Less Than a Bachelor's Degree	13.1
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	23.35
J8	All Other Paid Staff	8.15
J9	Total Paid Employees (J7 + J8):	31.50

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	39,151
K2	Adult Nonfiction	54,034
K3	Juvenile Fiction	17,489
K4	Juvenile Nonfiction	7,537
K5	Total (K1 + K2 + K3 + K4)	118,211

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	4,865
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet.

Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local	40
K7b	State (State Government or State Library) ** Include 30 KYVL databases **	30
K7c	Other Cooperative Agreements (or Consortia) within State or Region	0
K7	Total Licensed Databases (K7a+K7b+K7c)	70
K9	Audio - Physical Units	7,519
K10	Audio - Downloadable Titles	5,380
K13	Video - Physical Units	18,396
K14	Video - Downloadable Titles	595
Serial Subscriptions		
K16	Current Print Serial Subscriptions	786
K17	Book/Serial Volumes (K5 + K16)	118,997

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Book Circulation Adult Fiction

L1	Main Library	68,936
L2	All Branches	27,212
L3	Bookmobile/Outreach	20,021
L4	Total (L1 + L2 + L3)	116,169

Book Circulation Adult Nonfiction

L5	Main Library	23,033
L6	All Branches	5,179
L7	Bookmobile/Outreach	90
L8	Total (L5 + L6+ L7)	28,302

Book Circulation Juvenile Fiction

L9	Main Library	31,477
L10	All Branches	14,859
L11	Bookmobile/Outreach	20
L12	Total (L9 + L10+ L11)	46,356

Book Circulation Juvenile Nonfiction

L13	Main Library	8,503
L14	All Branches	2,320
L15	Bookmobile/Outreach	4
L16	Total (L13 + L14 + L15)	10,827

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	131,949
L18	All Branches (L2 + L6 + L10 + L14)	49,570
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	20,135
L20	Total (L4 + L8 + L12+ L16)	201,654

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	16,023
L22	All Branches	2,503
L23	Bookmobile/Outreach	710
L24	Total (L21 + L22 + L23)	19,236

Audiovisual Circulation Other Audio

L25	Main Library	9,387
L26	All Branches	4,509
L27	Bookmobile/Outreach	8
L28	Total (L25 + L26 + L27)	13,904

Audiovisual Circulation Videos

L29	Main Library	147,021
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L30	All Branches	62,120
L31	Bookmobile/Outreach	2,787
L32	Total (L29 + L30 + L31)	211,928

Audiovisual Circulation Other

L33	Main Library	10,371
L34	All Branches	648
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	11,019

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	182,802
L38	All Branches (L22 + L26 + L30 + L34)	69,780
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	3,505
L40	Total (L24 + L28 + L32 + L36)	256,087

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	6,440
L42	All Branches	1,427
L43	Bookmobile/Outreach	1
L44	Total (L41 + L42 + L43)	7,868

Total Circulation

L45	Main Library (L17 + L37 + L41)	321,191
L46	All Branches (L18 + L38 + L42)	120,777
L47	Bookmobile/Outreach (L19 + L39 + L43)	23,641
L48	Total (L20 + L40 + L44)	465,609

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	40,089
L50	All Branches	17,188
L51	Bookmobile/Outreach	24
L52	Total (L49 + L50 + L51)	57,301

In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	2,894
M2	All Branches	3,572
M3	Bookmobile	0
M4	Total (M1 + M2 + M3)	6,466

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	608
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N2	Nonprint	320
N3	Total (N1 + N2):	928
Borrowed From		
N4	Print	2,697
N5	Nonprint	738
N6	Total (N4 + N5):	3,435

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Infant/Toddler - *number of programs*

O1	Main Library	57
O2	All Branches	44
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	101

Infant/Toddler - *number of attendees*

O5	Main Library	720
O6	All Branches	441
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	1,161

Preschool - *number of programs*

O9	Main Library	62
O10	All Branches	43
O11	Bookmobile/Outreach	12
O12	Total (O9 + O10 + O11)	117

Preschool - *number of attendees*

O13	Main Library	616
O14	All Branches	503
O15	Bookmobile/Outreach	180
O16	Total (O13 + O14 + O15)	1,299

Elementary School - *number of programs*

O17	Main Library	23
O18	All Branches	35
O19	Bookmobile/Outreach	12
O20	Total (O17 + O18 + O19)	70

Elementary School - *number of attendees*

O21	Main Library	470
O22	All Branches	326
O23	Bookmobile/Outreach	824

O24	Total (O21 + O22 + O23)	1,620
Young Adult (age 13 and older) - <i>number of programs</i>		
O25	Main Library	27
O26	All Branches	11
O27	Bookmobile/Outreach	9
O28	Total (O25 + O26 + O27)	47
Young Adult (age 13 and older) - <i>number of attendees</i>		
O29	Main Library	240
O30	All Branches	36
O31	Bookmobile/Outreach	943
O32	Total (O29 + O30 + O31)	1,219
Other Children's Programs - <i>number of programs</i>		
O33	Main Library	12
O34	All Branches	21
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	33
Other Children's Programs - <i>number of attendees</i>		
O37	Main Library	625
O38	All Branches	201
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	826
Other Programs - <i>number of programs</i>		
O41	Main Library	156
O42	All Branches	156
O43	Bookmobile/Outreach	41
O44	Total (O41 + O42 + O43)	353
Other Programs - <i>number of attendees</i>		
O45	Main Library	1,232
O46	All Branches	1,132
O47	Bookmobile/Outreach	1,920
O48	Total (O45 + O46 + O47)	4,284
Total Number Of Programs:		
O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	337
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	310
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	74
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	721
Total Program Attendance:		
O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	3,903
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	2,639
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	3,867
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	10,409

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	0
P2	Type of Work	
P3	Grounds for Challenge	
P4	Initiator of Challenge	

P5	Status of Material
P6	Comments

Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	54
Q2	Number of Computer Terminals Library Has	93
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	45
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

Planning and Evaluation (S1)

S1	Describe the current status of your total library program.
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Personnel Policies (T1 - T20)

Click on the check box if your policy has gone before the board for review in the last five years

T1	Breaks	Yes
T2	Disabilities or ADA	Yes
T3	Evaluations	Yes
T4	Grievance Procedures	Yes
T5	Health/Other Insurance	Yes
T6	Hiring	Yes
T7	Holidays	Yes
T8	Inclement Weather	Yes
T9	Job Descriptions	Yes
T10	Lateness	Yes
T11	Family Medical Leave Act (FMLA)	Yes
T12	Overtime	Yes
T13	Retirement	Yes
T14	Salary Payment	Yes
T15	Sexual Harassment	Yes
T16	Sick Leave	Yes
T17	Termination	Yes
T18	Unpaid Leave	Yes
T19	Vacation Leave	Yes
T20	Workweek	Yes

Library Operation Policies (U1 - U16)

Click on the check box if your policy has gone before the board for review in the last five years

U1	Building Operation	Yes
U2	Circulation	Yes
U3	Collection Management	Yes
U4	Computer Use	Yes
U5	Copyright	Yes
U6	Displays	Yes
U7	Genealogy	Yes
U8	Gifts and Appraisal	Yes
U9	Interlibrary Cooperation	Yes
U10	Internet Use	Yes

U11	Material Selection/Complaints	Yes
U12	Meeting Room	Yes
U13	Problem Patron	Yes
U14	Record Retention	Yes
U15	Library Board	Yes
U16	What level of Kentucky Library Standards have you received?	Enhanced

Current Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Third Week
V1.3	Time	8:00 AM - 8:30 AM

President or Chair

V2.1	Name:	Michael Campbell
V2.2	P.O. Box or Street:	16036 Lone Oak Drive
V2.3	City:	Catlettsburg
V2.4	Zip:	41129
V2.5	Phone:	(606) 928-5219
V2.6	Term Expires (MM/DD/YYYY):	09/01/2012
V2.7	Term	Second Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	11
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1	Name:	Debora Johnson
V3.2	P.O. Box or Street:	2427 Roosevelt Ave.
V3.3	City:	Ashland
V3.4	Zip:	41102
V3.5	Phone:	(606) 393-5557
V3.6	Term Expires (MM/DD/YYYY):	09/01/2013
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	9
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Secretary

V4.1	Name:	Ashley Skidmore
V4.2	P.O. Box or Street:	5642 Hickory Ct.
V4.3	City:	Ashland
V4.4	Zip:	41102
V4.5	Phone:	(606) 571-9189
V4.6	Term Expires (MM/DD/YYYY):	09/01/2012
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	9
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Treasurer

Suzanne Stavros

V5.1	Name:	
V5.2	P.O. Box or Street:	1408 Montgomery Ave.
V5.3	City:	Ashland
V5.4	Zip:	41101
V5.5	Phone:	(606) 325-8205
V5.6	Term Expires (MM/DD/YYYY):	09/01/2011
V5.7	Term	Second Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	12
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Member

V6.1	Name:	Lynda Cannon
V6.2	P.O. Box or Street:	2318 Forest Ave.
V6.3	City:	Ashland
V6.4	Zip:	41101
V6.5	Phone:	(606) 325-7962
V6.6	Term Expires (MM/DD/YYYY):	09/01/2011
V6.7	Term	Second Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	10
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.