

**Boyd County Public Library
Budget FY 2011-2012
Adopted 4/15/2011**

ACCOUNT	BUDGETED	DESCRIPTION	% of budget
REVENUE			
County Sheriff, Prop. Tax	3,166,000	primary source of revenue from county property tax	82.0%
County Clerk, Vehicle Tax	132,000	licenses, plates, etc.	3.4%
County Clerk, Delinq. Tax	158,000	taxes paid late	4.1%
KY Revenue Cabinet	270,000	state tax revnuen	7.0%
E-Rate	38,000	tellecommunication refund (applied for)	1.0%
State Aid & Grants (KDLA)	25,000	KY Dept for Library and Archives aid	0.6%
Fines	31,000	overdue materials, damaged fees, etc.	0.8%
Copier & Other Fees	13,000	fees from copiers and printers	0.3%
Reimbursements	3,000	staff payments, vendors checks, etc.	0.1%
Miscellaneous Receipts	1,000	varies	0.0%
Contributions/Gifts	6,000	memorial bricks, Friends donations, etc.	0.2%
Interest Income	17,000	from primary checking	0.4%
Investment Income	1,000	cd's and stock	0.03%
Friends Receipts	500	monies taken in on behalf of the Friends	0.01%
Total Revenue	3,861,500		
EXPENDITURES			
Salaries & Benefits			
Personnel	1,128,000	salaries only	29.2%
Benefits	227,000	medical, dental, vision	5.9%
Workman's Compensation	18,500	worker's comp through KACO	0.5%
Unemployment	3,500	unemployment insurance through KACO	0.1%
FICA/Medicare	78,500	federal taxes paid	2.0%
Retirement	165,000	for all full-time staff	4.3%
Total Salaries & Benefits	1,620,500		42.0%

ACCOUNT	BUDGETED	DESCRIPTION	% of budget
Library Materials			
Adult Books	205,000	print and electronic (circulating fiction and non-fiction)	5.3%
Reference Books	175,000	print and electronic (primarily library use only)	4.5%
Outreach Materials	50,000	print materials for homebound service	1.3%
Genealogy Materials	10,000	materials for genealogy and local history room	0.3%
Juvenile Materials	120,000	print and electronic (circulating fiction and non-fiction)	3.1%
Periodicals/Databases	135,500	magazines, newspapers, and databases	3.5%
Microform	20,000	primarily back issues of newspapers and genealogy	0.5%
Audio Books	130,000	all formats, adult and juvenile	3.4%
Videos	120,000	all formats, adult and juvenile	3.1%
Total Library Materials	965,500		25.0%
Operating Expenses			
Utilities: Main	50,500	electric, gas, water, trash	
Utilities: CB	5,500	electric, gas, water, trash	
Utilities: OR	10,000	electric, gas, water, trash	
Telecommunications-Main	42,000	telephone, internet, wireless	
Telecommunications-CB	15,500	telephone, internet, wireless	
Telecommunications-KB	20,000	telephone, internet, wireless	
Telecommunications-OR	10,500	telephone, internet, wireless	
Lease KB	18,000	includes utilities	
Insurance: Bldgs/Coll./misc	24,000	building, contents, vehicle, liability, bond	
Building Supplies/Misc	13,500	toilet paper, cleaning supplies, paper towels, etc.	
Building Maintenance	7,500	planned maintenance of physical building	
Equipment Repair	7,000	planned maintenance of equipment (not including technology)	
Bindery	5,000	primarily genealogy and local history items	
Vehicle	6,000	repair, maintenance, and gas for outreach vehicle	
Software	30,000	system, staff, and public use	
Postage	32,000	postage meter, packages, and shipping	
Supplies	96,000	office, copier, programming, small equipment	
Administrative Expense	43,000	fees, dues, staff maintenance	
Tech. Serv. Supplies	45,000	book jackets, book tape, repair supplies, labels, etc.	
Service Contracts	157,000	contracts with outside vendors	
Outside Services	37,500	single use or unforeseen need	
Public Relations	77,500	marketing and branding	
Programming	57,000	adult, family, children, and summer reading	
Miscellaneous	1,000	varies: other expenses not listed	
Total Operating Expenses	811,000		21.0%

ACCOUNT	BUDGETED	DESCRIPTION	% of budget
Staff Education			
Staff Development	38,500	classes, education, training, etc.	
Travel	45,500	travel costs associated with above; mileage	
Total Staff Education	84,000		2.2%
Capital Outlay			
Equipment and Furnishings	343,000	non-computer equipment, furniture, non-permanent, etc. >\$1000	
Capital Improvements	188,000	long term improvements to interior and exterior of building	
Library Commons	0	[no longer used]	
Technology	204,000	computer and technology enhancements, equipment, and improvements	
Total Capital Outlay	735,000		19.0%
Revenue	3,861,500	revenue from all sources	
Retained Earnings	354,500	to supplement capital outlay projects	
TOTAL FUNDS	4,216,000		
Expenditures	3,481,000	salaries, materials, operating, staff development	
Capital Outlay	735,000	equipment, improvements, technology, etc.	
TOTAL EXPENDITURES	4,216,000		109%
Difference between Fund & Expenditures	0		