

**MINUTES**  
**Boyd County Public Library**  
**Board of Trustees**  
**December 16, 2013**  
**4:00 p.m.**  
**Main Branch**

**PRESENT** Phillip Lewis, Vice President  
Melissa Boggs, Secretary  
Jennifer McComis, Member

Kristin Mastin, Recorder

**ABSENT** Debbie Johnson, President  
Yvonne Cubbison, Treasurer

**STAFF** Debbie Cospers, Director  
Ben Nunley, Circulation Supervisor

**REGIONAL LIBRARIAN** Tim Gampp

**VISITORS** none

**CALL TO ORDER** 4:04 p.m.

**PUBLIC COMMENTS** none

**AGENDA**

On a motion made by McComis and seconded by Boggs:

“Add Incentive Pay as Business/Actions Items c. and approve Agenda as presented.”

**MOTION CARRIED UNANIMOUSLY**

**MINUTES**

On a motion made by McComis and seconded by Boggs:

“Approve November 18, 2013 minutes as presented.”

**MOTION CARRIED UNANIMOUSLY**

**FINANCIAL REPORT**

a. Financial Statement and Balance Sheet

Reviewed

b. Treasurer’s Report (report, check register containing EFT & credit card reports)

Reviewed

On a motion made by McComis and seconded by Boggs:

“Accept treasurer’s report and pay all bills.”

**MOTION CARRIED UNANIMOUSLY**

**FEATURED DEPARTMENT**

a. Ben Nunley, Circulation Supervisor

**BUSINESS**

a. Administration Copier

On a motion made by Boggs and seconded by McComis:

“Approve \$6,000.00 to be taken from reserve to pay for a new copier.”

**MOTION CARRIED UNANIMOUSLY**

- b. Architect for Summit  
On a motion made by McComis and seconded by Boggs:  
“Approve additional funds for architectural fees.”

**MOTION CARRIED UNANIMOUSLY**

- c. Employee Incentive Pay  
On a motion made by Boggs and seconded by McComis:  
“Approve annual employee incentive pay for the month of December.”

**REPORTS**

- a. Regional Librarian- Discussed Attachment
- b. Director
  - i. Correspondence—Passed around, Discussed
  - ii. Monthly Report—Attachment
  - iii. Other Stuff

**BOARD OF TRUSTEES ACTIVITIES**

- a. Nothing to report

**DISCUSSION ITEMS**

- a. Library/Museum Partnership update-Discussed

**ADDITIONAL ITEMS**

- a. “Check out Your Community” update- Discussed

**ADJOURN**

**On a motion made by McComis and seconded by Boggs**  
“Motion to adjourn meeting at 4:49 p.m.”

**MOTION CARRIED UNANIMOUSLY**

Next Meeting: Monday, January 20, 2013, 4:00 p.m. Kyova Branch

---

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2013

---

Phillip Lewis, Vice President

---

Melissa Boggs, Secretary

---

Kristin Mastin, Recorder