

MINUTES
Boyd County Public Library
Board of Trustees
March 16, 2015 4:00 p.m.
Main Branch

PRESENT Phillip Lewis, President
Yvonne Cubbison, Treasurer
Melissa Boggs, Secretary
Mark Ratliff, Member

Kristin Mastin, Recorder

ABSENT Jennifer McComis, Member

STAFF Debbie Cospier, Director

REGIONAL LIBRARIAN None

VISITORS None

CALL TO ORDER 4:06 p.m.

PUBLIC COMMENTS None

AGENDA

On a motion made by Cubbison and seconded by Ratliff:
"Approve Agenda with the correction of the date on line item 4a."

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Cubbison and seconded by Boggs:
"Approve February 14, 2015 minutes as presented."

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

- a. Treasurer's Report
 - i. Includes: report, check register (containing EFT & credit card reports)
 - ii. Action: Accept treasurer's report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by Ratliff and seconded by Boggs:
"Accept treasurer's report and pay all bills."

MOTION CARRIED UNANIMOUSLY

FEATURED DEPARTMENTS

- a. None

BUSINESS

- a. Budget for 2015-2016, Capital Outlay

On a motion made by Cubbison and seconded by Ratliff:
"Approve proposed Capital Outlay for fiscal years 2015-2019, with the only change as removal of the access units."

MOTION CARRIED UNANIMOUSLY

- b. Budget for 2015-2016 Salaries

On a motion made by Ratliff and seconded by Cubbison:

“Approve proposed salaries for fiscal year 2015-2016 with 3% increase to be distributed based off of individuals performance.”

MOTION CARRIED UNANIMOUSLY

- c. Personnel Policy Manual Updates

On a motion made by Cubbison and seconded by Boggs:

“Approve Personnel Policy Manual, 2015 Update.”

MOTION CARRIED UNANIMOUSLY

REPORTS

- a. Regional Librarian- None
- b. Director- Discussed
 - i. Correspondence
 - ii. Monthly Report—Attachment
 - iii. Other Stuff

DISCUSSION ITEMS

- a. Board Comments- None
- b. Capital Outlay Priorities- Discussed
- c. Kyova Branch and Kyova Mall- Discussed

ADDITIONAL ITEMS

- a. TBA- None

ADJOURN

On a motion made by Ratliff and seconded by Cubbison:

“Motion to adjourn meeting at 5:30 p.m.”

MOTION CARRIED UNANIMOUSLY

Next Meeting: Monday, April 20, 2015, 4:00 p.m. Catlettsburg Branch

Approved this _____ day of _____ 2015

Phillip Lewis, President

Melissa Boggs, Secretary

Kristin Mastin, Recorder