

**MINUTES**  
**Boyd County Public Library**  
**Board of Trustees**  
**November 17, 2014 4:00 p.m.**  
**Main Branch**

**PRESENT** Phillip Lewis, President  
Melissa Boggs, Secretary  
Yvonne Cubbison, Treasurer  
Jennifer McComis, Member  
Mark Ratliff, Member

Kristin Mastin, Recorder

**ABSENT** None

**STAFF** Debbie Cospers, Director  
Amanda Clark, Adult Programming Supervisor

**REGIONAL LIBRARIAN** None

**VISITORS** None

**CALL TO ORDER** 4:02 p.m.

**PUBLIC COMMENTS** None

**AGENDA**

On a motion made by McComis and seconded by Cubbison:  
%Approve Agenda as presented.+

**MOTION CARRIED UNANIMOUSLY**

**MINUTES**

On a motion made by Cubbison and seconded by McComis:  
%Approve October 20, 2014 minutes as presented.+

**MOTION CARRIED UNANIMOUSLY**

**FINANCIAL REPORT**

- a. Treasurer's Report
  - i. Includes: report, check register (containing EFT & credit card reports)
  - ii. Action: Accept treasurer's report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by McComis and seconded by Boggs:  
%Accept treasurer's report and pay all bills.+

**MOTION CARRIED UNANIMOUSLY**

**FEATURED DEPARTMENTS**

- a. Amanda Clark, Adult Programming Supervisor

**BUSINESS**

- a. Innovative Directors Symposium

On a motion made by Ratliff and seconded by McComis:  
%Approve directors travel request to attend Innovative Directors Symposium.+

**MOTION CARRIED UNANIMOUSLY**

- b. Director's Performance Review

On a motion made by Boggs and seconded by Ratliff:  
%Conduct the review with the Director December 5<sup>th</sup> at the Phil Lewis office at 1:30pm+  
**MOTION CARRIED UNANIMOUSLY**

c. Director's Contract  
On a motion made by Cubbison and seconded by Ratliff  
%Post-pone Director's contract till December board meeting.+  
**MOTION CARRIED UNANIMOUSLY**

**REPORTS**

- a. Regional Librarian- None
- b. Director- Discussed
  - i. Correspondence
  - ii. Monthly Report- Attachment
  - iii. Other Stuff

**DISCUSSION ITEMS**

- a. None

**ADDITIONAL ITEMS**

- a. Christmas Parade
- b. Main/Summit Branch remodel update
- c. Carpet Update

**ADJOURN**

On a motion made by McComis and seconded by Ratliff:  
%Motion to adjourn meeting at 5:51 p.m.+  
**MOTION CARRIED UNANIMOUSLY**

Next Meeting: Monday, January 19, 2014, 4:00 p.m. Kyova Branch

---

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2014

---

Phillip Lewis, President

---

Melissa Boggs, Secretary

---

Kristin Mastin, Recorder