

MINUTES
Boyd County Public Library
Board of Trustees
February 21, 2012
8:00 a.m.
Main Library

PRESENT Michael Campbell, President
Debbie Johnson, Vice-president
Ashley Skidmore, Secretary
Melissa Boggs, Member

ABSENT Theresa Lyons, Treasurer

Pam Holmes, Recorder

STAFF Debbie Cospers, Director
Ben Nunley, Facilities Supervisor
Keith Fish, Custodian

REGIONAL LIBRARIAN Tim Gampp

CALL TO ORDER 8:05 a.m.

PUBLIC COMMENTS none

AGENDA

On a motion made by Skidmore and seconded by Boggs:

“Approve agenda as presented.”

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Johnson and seconded by Skidmore:

“Approve January 17, 2012 minutes as presented.”

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

a. Financial Statement

- Reviewed/discussed

b. Balance Sheet

- Reviewed/discussed

c. Treasurer's Report (report, check register containing EFT report, & credit card statement)

On a motion made by Skidmore and seconded by Boggs:

"Accept treasurer's report and pay all bills."

MOTION CARRIED UNANIMOUSLY

- Cosper discussed highlights, answered questions

FEATURED DEPARTMENT

- a. Ben Nunley, Facilities Supervisor**
i. Keith Fish, Custodian

- Ben introduced Keith to the board and talked about his job duties
- Ben's new position as circulation supervisor was discussed

BUSINESS/ACTION/ITEMS

None

REPORTS

- a. Regional Librarian, Tim Gampp**

- See attachment A

- b. Director**

- i. Correspondence –**
- ii. Monthly Report – see attachment B**
- iii. Other Stuff – increased circulation at Kyova**

DISCUSSION ITEMS

- a. Catlettsburg remodel**

On a motion made by Johnson and seconded by Boggs:

"Motion to approve remodeling Catlettsburg Branch."

MOTION CARRIED UNANIMOUSLY

- Cosper discussed possible sites for new building
- After much discussion, board agreed that it would be best to remodel Catlettsburg library at this time

- b. Capital Outlay for 2012-16**

On a motion made by Skidmore and seconded by Boggs:

"Motion to approve capital outlay for 2012-16."

MOTION CARRIED UNANIMOUSLY

- Cosper discussed and answered questions

c. Board representative to Museum Board

On a motion made by Johnson and seconded by Skidmore:

“Motion to appoint Melissa Boggs to represent the library on the museum board.”

MOTION CARRIED UNANIMOUSLY

d. Nominating Committee

- i. Campbell finishing second term**
- ii. Skidmore finishing first term**

- Skidmore, Johnson and Cospser will serve on committee
- They will advertise for positions in March

ADDITIONAL ITEMS

a. Elevator Update

- Work will begin Thursday, February 23rd
- Elevator will be closed for 1-3 weeks

b. Library/Museum Partnership Update

- Museum board will sign agreement at their next meeting

c. Legislative Day, March 7

d. Conferences

I. KPLA/KLTRT conference April 11-13
1) Gilmore Session

- Amanda Gilmore will give presentation at conference
- Cospser, Angie Conley and Amanda Gilmore will attend conference in Bowling Green

II. Public Library Association National Conference
1) Nunley grant
2) Cospser preconference

- Ben Nunley applied for and received a grant to attend the conference
- Cospser received invitation to attend preconference
- Conference is in Philadelphia this year

ADJOURN

On a motion made by Skidmore and seconded by Johnson:

“Motion to adjourn meeting at 9:20 a.m.”

MOTION CARRIED UNANIMOUSLY

Next meeting: Tues., March 20, 2012, 8:00 a.m. – Main Library

Approved this _____ day of _____ 2012

Pam Holmes, Recorder

Ashley Skidmore, Secretary

Michael Campbell, President