

**MINUTES**  
**Boyd County Public Library**  
**Board of Trustees**  
**January 17, 2012**  
**8:00 a.m.**  
**Kyova Library**

**PRESENT** Michael Campbell, President  
Debbie Johnson, Vice-president  
Theresa Lyons, Treasurer  
Ashley Skidmore, Secretary  
Melissa Boggs, Member

Pam Holmes, Recorder

**STAFF** Debbie Cospers, Director  
Christi Griffith, Information Specialist, Kyova

**REGIONAL LIBRARIAN** Tim Gampp

**CALL TO ORDER** 8:05 a.m.

**PUBLIC COMMENTS** none

**AGENDA**

On a motion made by Skidmore and seconded by Boggs:

**“Approve agenda as presented.”**

**MOTION CARRIED UNANIMOUSLY**

**MINUTES**

On a motion made by Boggs and seconded by Johnson:

**“Approve December 20, 2011 minutes as presented.”**

**MOTION CARRIED UNANIMOUSLY**

**FINANCIAL REPORT**

**a. Financial Statement**

- Reviewed/discussed

**b. Balance Sheet**

- Reviewed/discussed

**c. Treasurer's Report (report, check register containing EFT report, & credit card statement)**

On a motion made by Johnson and seconded by Skidmore:

**"Accept treasurer's report and pay all bills."**

**MOTION CARRIED UNANIMOUSLY**

- Cospers discussed highlights, answered questions
- Cospers also distributed, discussed and reviewed the mid-year budget estimate for FY 2011-2012

**FEATURED DEPARTMENT**

**a. Christi Griffith, Information Specialist**

- Christi discussed news from Kyova including; tax help, increase in circulation, new employee, chess club, and increase in programming attendance

**BUSINESS/ACTION/ITEMS**

**a. Library Policies-2012**

On a motion made by Skidmore and seconded by Lyons:

**"Motion to adopt updated Library Policies-2012."**

**MOTION CARRIED UNANIMOUSLY**

- Changes were discussed

**b. Position Restructuring**

On a motion made by Boggs and seconded by Lyons:

**"Motion to accept Position Restructuring Plan."**

**MOTION CARRIED UNANIMOUSLY**

- Cospers distributed copies of and discussed restructured library organizational chart

**REPORTS**

**a. Regional Librarian, Tim Gampp**

- No written report

**b. Director**

- i. Correspondence** – email complaint discussed
- ii. Monthly Report** – see attachment B
- iii. Other Stuff** – Tumble Books, HVAC-Summit Branch, new copiers for genealogy and Summit

**DISCUSSION ITEMS**

**a. Catlettsburg remodel**

- This item was tabled until next meeting

**b. Partnering Agreement between BCPL and HMDC**

On a motion made by Skidmore and seconded by Boggs:

**“Motion to approve partnering agreement between library and museum.”**

**MOTION CARRIED UNANIMOUSLY**

- Agreement was distributed and discussed

**ADDITIONAL ITEMS**

**a. Elevator Update**

- Work will begin the first week of February
- Elevator will be closed for 1-3 weeks

**ADJOURN**

On a motion made by Johnson and seconded by Lyons:

**“Motion to adjourn meeting at 9:45 a.m.”**

**MOTION CARRIED UNANIMOUSLY**

**Next meeting: Tues., February 21, 2012, 8:00 a.m. – Main Library**

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012

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**Pam Holmes, Recorder**

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**Ashley Skidmore, Secretary**

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**Michael Campbell, President**