MINUTES Boyd County Public Library Board of Trustees August 27, 2012 4:00 p.m. Main Library

PRESENT Michael Campbell, President

Debbie Johnson, Vice-president

Theresa Lyons, Treasurer Ashley Skidmore, Secretary Melissa Boggs, Member

Pam Holmes, Recorder

ABSENT Tim Gampp, Regional Librarian

STAFF Debbie Cosper, Director

Amanda Gilmore, Community Relations Coordinator

VISITORS Yvonne Cubbison, new board member

CALL TO ORDER 4:06 p.m.

PUBLIC COMMENTS none

AGENDA

On a motion made by Skidmore and seconded by Boggs:

"Approve agenda as presented."

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Boggs and seconded by Skidmore:

"Approve July 16, 2012 minutes as presented."

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Skidmore and seconded by Boggs:

"Approve July 23, 2012 minutes as presented."

MOTION CARRIED UNANIMOUSLY

FINANCIAL REPORT

- a. Financial Statement
- Reviewed/discussed

b. Balance Sheet

- Reviewed/discussed
- c. Treasurer's Report (report, check register containing EFT report, & credit card statement)

On a motion made by Skidmore and seconded by Boggs:

"Accept treasurer's report and pay all bills."

MOTION CARRIED UNANIMOUSLY

FEATURED DEPARTMENT

- a. Youth Services
- Cosper reported on Summer Reading Program and gave board members reading reward prizes

BUSINESS/ACTION/ITEMS

a. Director's Performance Review

On a motion made by Skidmore and seconded by Campbell:

"Accept director's performance review as discussed."

MOTION CARRIED UNANIMOUSLY

- Board asked Cosper and Holmes to leave meeting so they could discuss performance review
- Board set the following goals for director:
 - 1. Develop long-range plan
 - 2. Continue to pursue exemplary status
 - 3. Identify ways to better serve patrons through museum partnership
 - 4. develop more civic involvement
 - 5. seek additional HR opportunities
- The board agreed that they are all very happy with the job the director is doing

REPORTS

- a. Regional Librarian, Tim Gampp attachment A
- Gampp did not attend meeting
- Cosper reviewed report
- b. Director
 - i. Correspondence-passed around, discussed
 - ii. Monthly report- attachment B
 - **iii. Other Stuff –** Cosper discussed PLA Boot Camp; announced Pam Holmes' retirement, effective Nov. 1

DISCUSSION ITEMS

- a. Library/Museum Partnership update
- Boggs attended the museum board meetings
- The new museum director is Carol Allen
- Boggs will be head of museum nominating committee
- Boggs feels the new boards (advisory and governing) are headed in the right direction, their bills are all paid up and fund raising programs are being planned

b. Nominating Committee

This item was tabled until next meeting

ADDITIONAL ITEMS

- a. Special Taxing Districts Area Development Districts Meeting
- The board received notes from Cosper on this meeting
- b. Catlettsburg Remodel Update
- The library will receive the final draft of the plans on Tuesday
- The board will choose the contractor at the next meeting
- c. Outgoing Board Recognition
- Mike Campbell and Ashley Skidmore were presented with plaques and a gift from the library for their service
- Theresa Lyons submitted her resignation from the board because she moved to Greenup County. This was her last meeting.

ADJOURN

On a motion made by Skidmore and seconded by Lyons:

"Motion to adjourn meeting at 5:55 p.m."

MOTION CARRIED UNANIMOUSLY

Next meeting: Monday, September 17, 2012, 4:00 p.m. – Main Library		
Approved this	_ day of	2012
Pam Holmes, Recorder		Ashley Skidmore, Secretary
Michael Campbell, President		