# MINUTES Boyd County Public Library Board of Trustees December 17, 2012 4:00 p.m. Main Library

PRESENT Debbie Johnson, President

Melissa Boggs, Secretary Yvonne Cubbison, Treasurer

**STAFF** Debbie Cosper, Director

**REGIONAL LIBRARIAN** Tim Gampp

**ABSENT:** Phillip Lewis, Vice President

**VISITORS** Jennifer McComis

Wanda Daniels Sheryl Bryan

CALL TO ORDER 4:00 pm

PUBLIC COMMENTS None

#### AGENDA

On a motion made by Boggs and seconded by Cubbison:

"Approve agenda as amended."

**MOTION CARRIED UNANIMOUSLY** 

#### **MINUTES**

On a motion made by Cubbison and seconded by Boggs:

"Approve November, 2012 minutes as presented."

# **MOTION CARRIED UNANIMOUSLY**

# **FINANCIAL REPORT**

- a. Financial Statement
- b. Balance Sheet
- c. Treasurer's Report (report, check register containing EFT report, & credit card statement)

On a motion made by Boggs and seconded by Cubbbison:

"Accept treasurer's report and pay all bills."

MOTION CARRIED UNANIMOUSLY

#### FEATURED DEPARTMENT

## a. Ben Nunley - Circulation Supervisor

Ben discussed the comprehensive training program and targeting crosstraining team member so they have the ability to work any location as needed

Discussed the possibility of creating a download station to involve patrons Discussed the new self-checkout stations installed in July and reported that 6% of patrons are using these

#### **BUSINESS/ACTION/ITEMS**

#### a. Board Candidates

Candidates were interviewed by board and chose Jennifer McComis and Sheryl Bryan as candidates to submit to County Judge Executive for appointment.

#### **REPORTS**

# a. Regional Librarian, Tim Gampp

Discussed public library calendar

- b. Director
  - i. Correspondence-passed around, discussed
  - ii. Monthly report- attachment B
  - iii. Other Stuff

#### **DISCUSSION ITEMS**

[none]

### **ADDITIONAL ITEMS**

## a. Catlettsburg Remodel

Director reported that total change orders are \$4500 Projected opening is February 2013

ADJOURN			
On a motion made by Cubbison and s	seconded by Boggs:		
"Motion to adjourn meeting a	at 6:00 p.m."		
	MOTION CARRIED UNA	NIMOUSLY	
Next meeting: Monday, January 21 <sup>s</sup>	<sup>st</sup> , 2013, 4:00 p.m. – Main L	ibrary	
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Approved this	day of	2013	
Melissa Boggs, Secretary	Debbie Johnso	Debbie Johnson, President	
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