# MINUTES Boyd County Public Library Board of Trustees March 18, 2013 4:00 p.m. Main Library

**PRESENT** Debbie Johnson, President

Phillip Lewis, Vice President Melissa Boggs, Secretary Yvonne Cubbison, Treasurer Jennifer McComis, Member

Kristin Mastin, Recorder

ABSENT none

**STAFF** Debbie Cosper, Director

Amanda Clark, Adult Programming Supervisor Whitney Lyons, Adult Programming Clerk

**REGIONAL LIBRARIAN** Tim Gampp

**VISITORS** Sonny Martin

CALL TO ORDER 3:59 p.m.

PUBLIC COMMENTS none

# **AGENDA**

On a motion made by Cubbison and seconded by Lewis:

"Approve Agenda as presented."

## MOTION CARRIED UNANIMOUSLY

# **MINUTES**

On a motion made by McComis and seconded by Lewis: "Approve February 18, 2013 minutes as presented."

# **MOTION CARRIED UNANIMOUSLY**

# **FINANCIAL REPORT**

Treasurer's Report (report, check register containing EFT & credit card reports)
 Reviewed

b. Financial Statement and Balance Sheet Reviewed/Discussed

On a motion made by Cubbison and seconded by McComis

"Accept treasurer's report and pay all bills."

## MOTION CARRIED UNANIMOUSLY

# **FEATURED DEPARTMENT**

- a. Adult Programming, Amanda Clark
  - 1. Debbie Cosper introduced Amanda
  - 2. Amanda explained upcoming events

#### BUSINESS

a. Budget for 2013-2014

Motion made by Lewis and seconded by Boggs

"Approve capital outlay plan with the removal of new building amounts for 2017."

# **MOTION CARRIED UNANIMOUSLY**

b. Title Change

Motion made by McComis and seconded by Boggs

"Approve change of title from Human Resources Administrative Assistant to Human Resources Officer."

# **MOTION CARRIED UNANIMOUSLY**

c. Budget for 2013-2014

Motion made by Lewis and seconded by Boggs

"Approve annual Budget for fiscal year 2013-2014"

## MOTION CARRIED UNANIMOUSLY

## **REPORTS**

- a. Regional Librarian, Tim Gampp- Attachment
- b. Director
  - i. Correspondence—passed around, discussed
  - ii. Monthly Report—Attachment
  - iii. Other Stuff

## **BOARD OF TRUSTEES ACTIVITIES**

a. Nothing to report

## **DISCUSSION ITEMS**

- a. Library/Museum Partnership update-
  - Boggs explained what occurred at the special meeting by the museum.

# **ADDITIONAL ITEMS**

- a. Directors Performance Review
  - Johnson and Boggs appointed as the review committee

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On a motion made by	and seconded by		
"Motion to adjourn meeting at		·	
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Next Meeting: Tuesday, April 15, 2013, 4:00 p	o.m. Catlettsbu	rg Branch	
Approved this	day of	2013	
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Debbie Johnson, President		Melissa Boggs, Secretary	
Kristin Mastin, Recorder			