



Borrower Types and Loan Limits

Revised May 2019

Standard loan periods and fees for damaged or lost materials apply to all borrower types unless otherwise noted. Certain Adult borrower types and all Juvenile borrowers are excluded from credit reporting

Types of Borrowers

- Adult: at least 18 years old or an emancipated juvenile
- Adult, Items Only: at least 18 years old without Internet access
- Business: owner, director, CEO, or president of an organization, business, or institute may apply for a card in entity's name for use by the organization
- Digital only: accounts created online
- Juvenile: from birth up to and including 17 years old with unrestricted access
- Juvenile, Items Only: from birth up to and including 17 years old without Internet access
- Juvenile, Restricted: self-registered youth under 18 years of age
- New: new borrowers with accounts less than 30 days old
- Non-Resident: fee based account issued to someone who is not a resident of Boyd County nor a reciprocal county
- Reciprocal County: adults and juveniles from area counties that offer reciprocal borrowing agreements with BCPL; types, ages, and limits apply
- Temporary: borrower in area for 90 days or less

Account loan limits

Unrestricted Accounts

- Adult, Business, Juvenile, Adult/Juvenile Item Only, Non-Resident, Reciprocal
- 50 total items on a card at any one time with the following limits
 - Any combination of Adult or Juvenile items equal to
 - Gaming software: 2
 - Remainder a maximum of 50

Restricted Accounts

- New library borrower's accounts are restricted for the first 30 days
 - 5 total items on a card at any one time with the following limits
 - Any combination of Adult or Juvenile items equal to
 - Gaming software: 2
 - Remainder a maximum of 5
- Other Restricted
 - Juvenile Restricted, Temporary
 - 5 total items on a card at any one time with the following limits
 - Any combination of Adult or Juvenile items equal to
 - Gaming software: 2
 - Remainder a maximum of 5

- Patrons who have had their accounts sent to collections but have made restitution; who have had excessive number of damaged materials; who have violated library policy, or have unvalidated or unverified accounts may have their account restricted. These accounts may be limited to five (5) items, with the same limits as “Other Restricted”. This restriction will be effective for up to 90 days, longer depending on severity of offense.
- Digital accounts loan limits are set by agreement with the third-party vendor providing the service and vary from application to application.

Material Loan Limits

- *7-Day Loan*
 - Compact disc music
 - Discovery packs
 - Entertainment movies, DVD or Blu-Ray
 - Gaming software
 - Checkout Your Community
- *14-Day Loan*
 - *E-materials (books, music, audiobooks, etc.)*
- *21-Day Loan*
 - Adult fiction
 - Adult non-fiction
 - Audiobooks disc
 - Children’s read-along books with discs
 - Comics
 - E-materials (books, music, audiobooks, etc.)
 - Juvenile fiction
 - Juvenile non-fiction
 - Large Print materials
 - Magazines
 - New fiction
 - New non-fiction
 - Non-fiction movies
- *Library Use Only*
 - CD-ROM and other computer software
 - Current issues of comics
 - Current issues of magazines
 - Genealogy and local history materials from the Winder Room, including microfilm
 - Newspapers
 - Pop-up books and toys from the Children’s Room
 - Reference materials
 - Laptop Computers
- *Other Loan Limits*
 - Interlibrary loans: determined by lending library
- *New Formats*
 - Periodically the Library offers content in new formats and may set separate use procedures for these formats

Renewals

Most library materials may be renewed. Renewals may be made in person, by phone, or online (online requires valid patron card number and PIN—personal identification number).

Auto-Renewal

Eligible Library materials will be automatically renewed two (2) days before the due date. Materials may be renewed prior to the two (2) day timeframe in person, by phone, and online.

Not eligible for renewal

- Items on hold for another borrower
- Items that have reached maximum renewal
- Specific collections
 - Gaming software
 - Interlibrary loan items
 - Checkout Your Community items