

MINUTES
Boyd County Public Library
Board of Trustees
September 19, 2016 4:00 p.m.
Main Branch

PRESENT Jennifer McComis, President
Mark Ratliff, Vice President
Mike Campbell, Treasurer
Bill Criss, Secretary
Bobby Touchton, Member

Kristin Mastin, Recorder

ABSENT None

STAFF Debbie Cospers, Director
Ben Nunley, Public Services Manager
Sara Baier
Jan Ratliff
Bryan Greene
Dawn Nolan

REGIONAL LIBRARIAN Tim Gampp

VISITORS Judge Executive Steve Towler

CALL TO ORDER 4:25 p.m.

PUBLIC COMMENTS None

AGENDA

On a motion made by Ratliff and seconded by Campbell:
"Approve the September 19, 2016 agenda."

MOTION CARRIED UNANIMOUSLY

MINUTES

On a motion made by Ratliff and seconded by Campbell:
"Approve August 15, 2016 minutes."

MOTION CARRIED UNANIMOUSLY

SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS BY JUDGE STEVE TOWLER

- a. William Criss
- b. Bobby Touchton

FINANCIAL REPORT

- a. Treasurer's Report
 - i. Includes: report, check register (containing EFT & credit card reports)
 - ii. Action: Accept treasurer's report and pay all bills
- b. Financial Statement and Balance Sheet

On a motion made by Ratliff and seconded by Campbell:
"Accept treasurer's report and pay all bills for August 2016."

MOTION CARRIED UNANIMOUSLY

FEATURED DEPARTMENTS

- a. Adult Public Service Coordinators- Discussed
 - i. Sara Baier, Main Library
 - ii. Jan Ratliff, Kyova Library
 - iii. Bryan Greene, Catlettsburg Branch

BUSINESS

- a. Recommendation: That the board select officers to fill new terms
 On a motion made by McComis and seconded by Campbell:
 "Approve to appoint Jennifer McComis, President, Vice President, Mark Ratliff, Bill Criss, Secretary, and Mike Campbell, Treasurer."

MOTION CARRIED UNANIMOUSLY

- b. Capital Outlay Carry Over
 - i. On a motion made by Criss and seconded by Touchton:
 "Approve to amend the FY 2016/2017 Capital Outlay budget to allocate \$70,000 for parking lot and side walk repair.

MOTION CARRIED UNANIMOUSLY

- ii. On a motion made by Ratliff and seconded by Touchton:
 "Approve to Amend the FY 2016-2017 Capital Outlay budget to allocate \$6,000 for chairs and tables.

MOTION CARRIED UNANIMOUSLY

- iii. On a motion made by Campbell and seconded by Ratliff:
 "Approve to amend the FY 2016-2017 Capital Outlay budget to allocate \$30,000 to replace the outreach vehicle used for homebound delivery.

MOTION CARRIED UNANIMOUSLY

REPORTS

- a. Regional Librarian- Discussed
- b. Director- Discussed
 - i. Correspondence
 - ii. Monthly Report—Attachment
 - iii. Other Stuff

DISCUSSION ITEMS

- a. Board Comments- None

ADDITIONAL ITEMS

- a. Updated "Your Duty Under the Law" and "Managing Government Records"

ADJOURN

On a motion made by Ratliff and seconded by Campbell:
 "Motion to adjourn meeting at 5:04 p.m."

MOTION CARRIED UNANIMOUSLY

Next Meeting: Monday, October 17, 2016, 4:00p.m. Catlettsburg Branch

Approved this _____ day of _____ 2016

Jennifer McComis, President

Bill Criss, Secretary

Kristin Mastin, Recorder